

Date: 30-07-2020 (Thursday)

PROCEEDINGS OF THE MEETING (IQAC)

The periodic meeting of the IQAC was held on 30-07-2020. The main agenda of the meeting was to chalk out the academic floor plan for Session 2020-21. The meeting was held in Online Mode due to Covid-19. Following members were present in the meeting:

Designation	Name
Member Management	Sh . S.C. Sanwalka , President
Chairperson	Dr. Dinesh Sharma
Co-ordinator, IQAC	Prof. Ashok Jindal
Alumni	Sh . S.P. Anand
Office Superintendent	Sh . R.P. Naithani

Following decisions were taken:

1. Due to the pandemic, the normal functioning of all the educational institutions has been completely disrupted. As a result, the university has decided to promote all the students to next class (except for final year). The university has not decided the procedure related to awarding grades/ marks. The college will comply to university's directions in this regard.
2. It was also resolved that the college would comply to the instructions of the government and university regarding online classes. Hence, there was deliberation on the modalities of running online classes in the college and the preparations made by the department of computer science were reviewed. The department was also asked to give the list of requirements for the same.
3. There was long discussion on SOP to be adopted during online mode of teaching. It was resolved that the college will also consider SOPs recommended by the government, university and other related bodies. It was resolved that the teachers would be instructed to take extra precautions during their stay in the college in order to safeguard themselves as well as their colleagues.
4. There was a long discussion on the procedures related to conducting activities in online mode. It was resolved that there must be some activities related to stress management, health, self-care etc. in order to help students cope with challenging times during the pandemic.
5. Due to online teaching mode, the pandemic and other related issues, it was resolved that the teachers would be asked to be flexible in their assessment of the students.
6. As students have been staying at home for very long and there would have been erosion of skills and abilities among them, it was also resolved there would be special emphasis on improving soft skills of the students. For that departments would be encouraged to conduct activities like group discussion, role-play, interview etc.

7. Action taken report on feedback from the various stake holders was discussed and analyzed.
8. Various departments would be asked to take initiatives in conducting some enrichment courses in order to add to soft and life skills of the students.
9. It was resolved that to make the institute eco-friendly, the college would focus on waste management, on the purchase of energy saving equipments and water conservation.
10. It was also resolved that the concerned authority would prepare policy documents on issues like environment and energy use, green campus and specially-abled friendly barrier free environment, and equality for all.
11. Preparations for the course B.Voc (MLMDT) were reviewed.


Coordinator (IQAC)




Date: 25-11-20 (Wednesday)

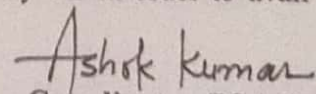
PROCEEDINGS OF THE MEETING (IQAC)

The periodic meeting of the IQAC was held on 25-11-20. The main agenda of the meeting was to review various activities undertaken in the odd semester. Various issues pertaining to the next semester were also deliberated upon. The meeting was held in the Computer Department. Following members were present in the meeting:

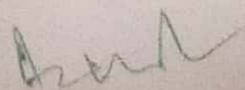
Designation	Name
Member Management	Sh . S.C. Sanwalka , President
Chairperson	Dr. Dinesh Sharma
Coordinator, IQAC	Prof. Ashok Jindal
Alumni	Sh . S.P. Anand
Office Superintendent	Sh . R.P. Naithani

Following decisions were taken:

1. The committee formed to look into modalities of centenary celebrations suggested that all the preparations related to the event must be deferred till things gets normal.
2. The examination board tabled the report regarding various preparations for online exams. There was a detailed discussion on the report and necessary suggestions were made by various members. The examination board resolved to implement the suggestions at the earliest.
3. A detailed review of online teaching and various activities performed in the last semester was undertaken. It was found that a lot of teachers faced the problem of absentees due to poor network issues in the border area and because students are not used to online teaching. It was resolved that the teacher would make efforts to keep students motivated and focused for online exams. It was also suggested that the teachers should be flexible and accommodative with students.
4. A detailed review of the activities performed in the last session was undertaken.
5. It was suggested that teachers would be asked to encourage students to explore various online platforms like e-pathshala, swayam, national digital library etc in order to avail online resources.


Coordinator (IQAC)





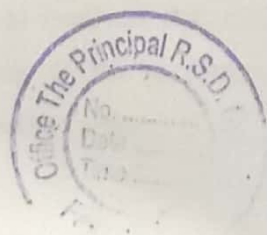
PROCEEDINGS OF THE MEETING (IQAC)

The periodic meeting of the IQAC was held on 09-01-2021. The main agenda of the meeting was to review the functioning of the college during the last semester and prepare roadmap for the next session. The meeting was held in the Principal Office. Following members were present in the meeting:

Designation	Name
Member Management	Sh . S.C. Sanwalka , President
Chairperson	Dr. Dinesh Sharma
Co-ordinator, IQAC	Prof. Ashok Jindal
Member	Hemant Gupta
Alumni	Sh . S.P. Anand
Office Superintendent	Sh . R.P. Naithani

Following decisions were taken:

- 1) As things have started to come into normal shape, various departments in general and the NCC wing of the college in particular were asked to expose the students to real life environment by participating in various events. However, it was also advised that Corona SOPs must be strictly adhered to during such events.
- 2) The IQAC reviewed activities undertaken by various departments.
- 3) The examination board of the college discussed various issues faced by them during online exams. There was a deliberation on how to tackle such issues in the near future.
- 4) It was resolved that if things come to normal shape, some departments would be asked to apply for seminars with the help of aid from various agencies.
- 5) All the departments were asked to submit the detailed requirement for the next session.
- 6) A review of the functioning of B.Voc (MLMDT) in the odd semester was undertaken and the preparations for the even semester were reviewed.



Ashok Kumar
Coordinator (IQAC)

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Date:-30-06-21 (Wednesday)

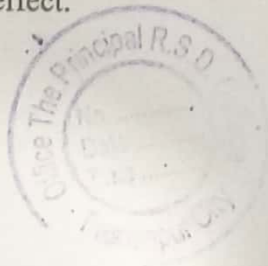
PROCEEDINGS OF THE MEETING (IQAC)

A special meeting of the IQAC was held on 30-06-21. The meeting was held in online mode. Following members were present in the meeting;

Designation	Name
Member Management	Sh . S.C. Sanwalka , President
Chairperson	Dr. Dinesh Sharma
Coordinator, IQAC	Prof. Ashok Jindal
Alumni	Sh . S.P. Anand
Office Superintendent	Sh . R.P. Naithani

Following decisions were taken:

1. The staff of the college was commemorated by IQAC for the successful completion of the challenging session of 2020-21.
2. Feedback taken from different stake holders regarding the last academic session was reviewed.
3. The work of different committees functional in the college was reviewed and the necessary action was taken on the feedback received from the committees.
4. The results of the even semester were reviewed and strategy for future action was chalked out as it is not clear till date whether the classes would be in online or offline mode. Teachers were asked to be prepared for both the modes.
5. It was resolved that from the next session onwards, there would be special emphasis on activities like guest lectures, performance based activities, and soft skills etc.
6. It was resolved that from the next session onwards, special efforts would be made to involve differently-abled students in different activities.
7. The AQAR for session 2020-21 was placed before statutory body for approval.
8. It was resolved that different committees for the smooth functioning of the next session would be formed. The admission cell of the college was activated with immediate effect.



Ashok Kumar
Coordinator (IQAC)

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