



PROSPECTUS

2019-20



Estd. 1921

RSD
COLLEGE
FEROZEPUR CITY

NAAC ACCREDITED PREMIER POST GRADUATE CO- EDUCATIONAL INSTITUTION
(AFFILIATED TO PANJAB UNIVERSITY, CHANDIGARH)

R.S.D. College

Trust and Management Society



President

Shri Satish Chandra Sanwalka
B-XX-2892, Gurdev Nagar, Ludhiana



Secretary

Shri Brij Bhushan Sanwalka
Bazar Lala Ram Sukh Das, Ferozepur City.



Member

Shri Ishwar Chander Gupta
210, Alakhnanda, Nirbada Apartment, New Delhi.



Member

Shri Arvind Sanwalka, M.D.
14, Deepali, Pitam Pura, New Delhi



Member

Shri S.P. Modi
SA-52, Shastri Nagar, Ghaziabad (U.P.)



Member

Shri Satish Kumar Sharma, Advocate
The Mall, Ferozepur City.



Member

Dr. Harsh Bhola
98-99, Sadar Bazar, Ferozepur Cantt

VISION

R.S.D. College aspires to have a transformational impact on students through comprehensive education by inculcating qualities of competence, confidence and excellence.

MISSION

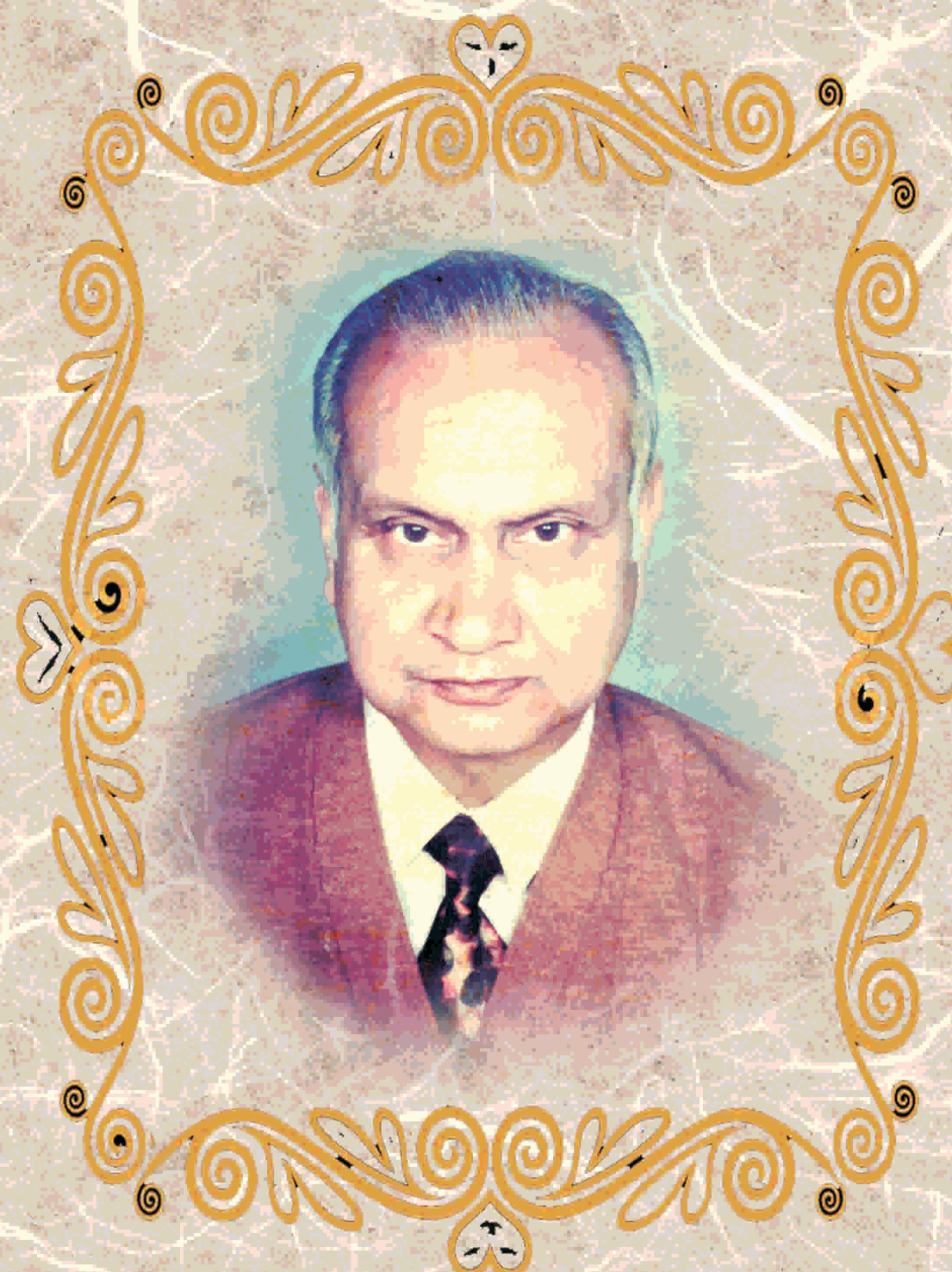
- To instill scientific zeal and develop skilled human resource to combat contemporary challenges.
- To facilitate young adult learners with opportunities to hone their ethics and leadership potential.
- To sensitize learners towards inclusive social concerns, human rights, gender and environmental issues.
- To transform the students into well meaning citizens through the committed pattern of instructions based on carefully prepared and well designed curricular aspects.



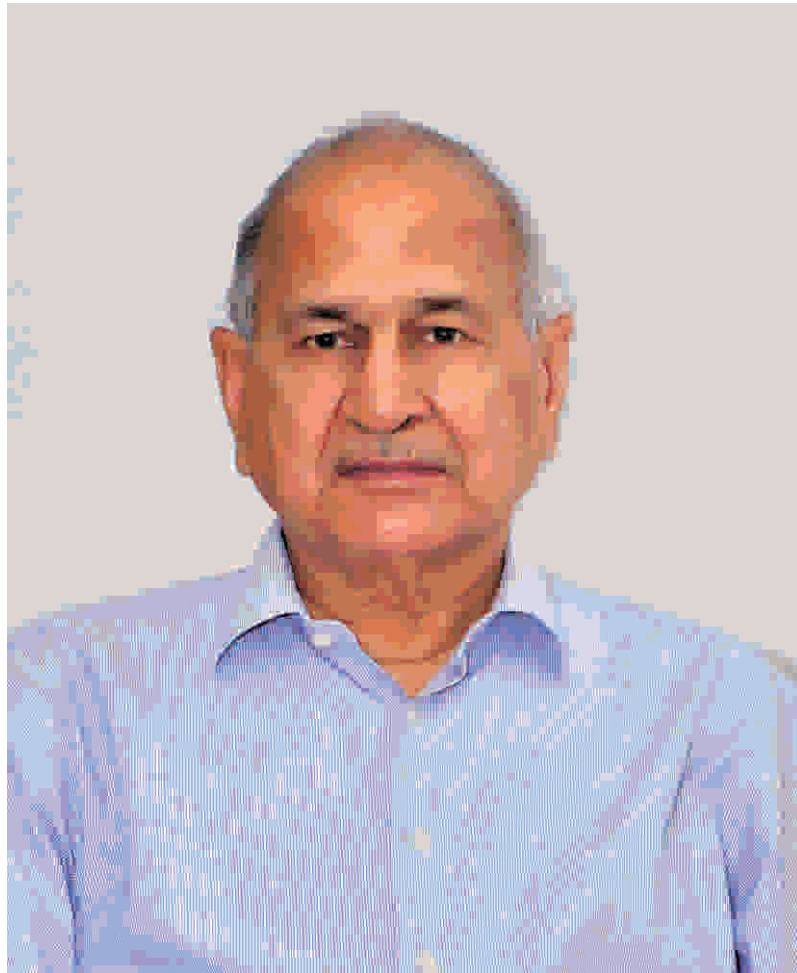
Our Light House
Late Lala Ram Sukh Das ji
'Whose memory is enshrined in the college
January 1860- April 1918



The Great Visionary
Late Rai Sahib Lala Gowardhan Das ji
Advocate
Founder President of the college
May 1882- August 1959



Symbol of Dynamism
Late Shri Kulbhushan Sanwalka ji
Advocate
Former President RSD College Trust & Management Society
May 02, 1933- August 18, 1992



PRESIDENT'S MESSAGE

Welcome to the new exciting year of Education at our Ram Sukh Das College, Ferozepur. I cannot describe the incredible energy and enthusiasm our college team has for this academic year. Also, we are one bunch of professionals..... All we need now is the joy and energy of your ward to make this year electrifying and complete! Our mission is to bring smile on our students by giving them quality education. The value based education provided by us will keep them at peak which will make this world a best place to live in.

Over the last decade or so, the general debate in Indian education has centered around its increasingly instrumental and utilitarian role. Of course, it is part of education to prepare students for employment; still, the greatest gift education can confer on students is the opportunity to contribute more effectively to their society, both spiritually and intellectually. Although an educational institution does not exist as an absolute mono-cultural entity, we hold with passion to a higher vision of education which values intellectual heritage that gives form and substance to our society than the mere utilitarian function of education. It ensures that students are educated to think critically and act ethically with social consciousness. This will also ensure that they appreciate the value of engaging with ideas they find objectionable, trying through reason to change another's mind, while always being open to changing their own.

We are fast moving from a more protective and cozy employee society towards a more challenging and demanding entrepreneurial society. Hence my message to you is not a feel-good message but a message of truth and encouragement. To live fulfilling lives in this new emerging world and to become an architect of the future, you need to be ready to reinvent yourself throughout your lives, as Harvard psychologist and philosopher William James distinguished between those who are 'once born' – who do not stray from the straight and narrow and those who are 'twice born' – who embrace fundamental change.

It is the eventual aim of our college to achieve global prominence by developing and maintaining strategic alliances and international collaboration with renowned institutions and universities around the world. It is our prayer that with autonomy and independence in higher education, we will be amply blessed by God Almighty in this endeavor. I firmly believe that our R.S.D. College is more than just a place to learn. It gives you a chance to grow by equipping with everything you need to achieve excellence. At R.S.D. College we ensure, students get the best start to their future career to become smart and careful citizen of our glorious country, India. I wish all the students a grand success in their career and prosperity in their future life.

Satish Chandra Sanwalka

President

R.S.D. College Trust & Management Society



PRINCIPAL'S MESSAGE

A very warm welcome to R.S.D.College, Ferozepur City.

It is wonderful to look back at the last few years, at R.S.D. College, when there is so much to feel proud of and so much to celebrate. Last few years have been extremely successful and satisfying in terms of accomplishments and accolades in scholastic, co-scholastic and infrastructural development areas.

We are committed to be a leader in the advance of human resource development and innovative technologies that will contribute to the nation's wealth creation as well as inculcate values and ethics in our students.

Education plays a key role in the overall development of the society. The role of education is definitely not limited to giving and grasping knowledge and theory. The true goal of education transcends much beyond just awarding degree and certificate to the students. As Mahatma Gandhi said, "By Education I mean an all round drawing out of the best in child and man-body, mind and spirit". The ultimate goal of education is the discovery of the meaning of life and the fulfillment of life and all mankind as well as for oneself. The quest of education is knowledge, humanity, culture, wisdom and sharpness but it should be noted that knowledge is not given but earned and character is not granted but cultivated.

R. S. D. College not only focuses on the theoretical curriculum, but also helps in the development of a student personality, extra-curricular activities and over all perspective. Everything that makes a good institution are - a highly trained faculty, rich library, placement division, teaching methods, liberty to think and express themselves - we have it here. The objective of higher education in semi-rural area is associated with employment as it ensures a positive attitude to see the universe from better angle and to analyze, determine and apply an individual's idea in a constructive development of society.

I feel proud to acknowledge the contribution of highly qualified, dynamic and multi-talented faculty, non teaching staff and my students for this. We have to continue to move ahead for producing and maintaining the best. Our teachers work hard throughout the year with the students to provide them high quality educational experience in the form of debates, group discussions, workshops, symposia, seminars and cultural competitions. Eminent personalities are invited from all walks of life to address our students and expose them to new ideas and thoughts. I strongly believe that-

"All odds, all challenges and all handicaps of life can be overcome with strong determination, persistent hard work, insurmountable patience and unshakeable tenacity"

My best wishes to the new students entering R.S.D. College.

Dr. Dinesh Sharma

Principal



COLLEGE PROFILE

Ram Sukh Das College, Ferozepur City, founded in 1921, has grown into one of the largest centres of higher education. It was a cherished dream of Late Lala Ram Sukh Das ji to start a college in this area. He kept apart Rs. 50000 for this purpose. Land and building was also donated by the family. This dream was translated into a reality by his illustrious son late Lala Gowardhan Das ji who was an eminent lawyer and philanthropist of the town.

The College, one of the oldest in the state, is governed by Ram Sukh Das College Trust and Management Society. Late Rai Sahib Lala Gowardhan Das ji became its Founder President and he worked diligently as president till his sad demise in 1959. For forty years, he worked ceaselessly for the welfare and development of this institution with single minded-devotion, untiring zeal and enthusiasm. After his demise, his eldest son Sh. Kulbhushan Sanwalka, Advocate, became the President and served this institution for more than three decades till his untimely death in 1992. His whole hearted devotion and ceaseless work made R.S.D. College, one of the top institutions in the state. Sh. Satish Chandra Sanwalka, a dynamic business magnate took over as President of the college management committee to fill the void created by the death of Sh. Kulbhushan Sanwalka ji.

The College is duly accredited by NAAC and situated outside Makhu Gate on the Mallanwala Road. The College has a beautiful campus with imposing building, lush green lawns and playground, extremely well equipped Science Laboratories, Lecture Galleries, Library and Reading Hall and Air-Conditioned Computer Laboratories and Seminar/Conference Hall. The Whole college campus is connected with a stand-by modern generator for power backup. The college is completely Wi-Fi enabled Campus. The College has a shooting range of its own. The college has constructed an airy well lighted spacious two storey modern library building and beautiful administrative block for the benefit of the students and the staff.

The college has a very experienced faculty in all streams. We are running successfully, Science (B.Sc.), Commerce (B.Com. Pass course & Honours), Humanities (B.A.) and Computer Applications (B.C.A.) at Undergraduate level and Postgraduation in Punjabi, History, English, Chemistry, Commerce, Accounting & Finance, and Information Technology. From this year, the college has also gone a step forward in the zeal to provide excellent academic framework. The College has introduced 4 Year integrated B.A. /B.Sc. B.Ed course with only 50 Seats. This professional and innovative educational programme lends students a degree of Bachelor of Arts or Bachelor of Science as well as Bachelor's Degree in Education in four years. New infrastructure has been developed according to the requirements of this course. The college has started B.Voc (Software Development) three year professional course under NSQF (National Skills Qualification Framework). This is a skill based job Oriented course apart from the traditional education system. A new computer lab has been maintained to meet the need of this course. The college has a commendable track record in extramural and sports activities also.

Keeping in view the increasing demand of girls' security and convenience, the College Management has built a modern Girls' Hostel with updated facilities for girls coming from far-fetched areas. This is a commendable step to promote the girl education.

OBJECTIVES OF THE COLLEGE

From the Founder President's Address on the Opening Ceremony (29-05-1921)

“The truest test of civilization” wrote Emerson, “is not the census, nor the size of cities, nor the crops but the kind of men the country turns out”, for as was rightly remarked by Orison Morden, “Manhood is above all riches, overtops all titles, character is greater than any career.” And if education, which is one of the most vital forces in the economy of every civilized country in the globe as it shapes the destinies of human children in the morning of the manhood, confines itself (as at present it does) to mere intellectual education and neglects the far superior work of evolution of high character among boys and girls, it misses the greatest feature of its vocation.

Dr. Corrivell of America who has made the study of Youngman as his greatest hobby most painfully remarks, “War, Pestilence and Famine combined sink into insignificance when compared with the evil habits and wicked practice of young. My most blessed Master has taught me the supreme importance of character.” The college therefore keeps this fundamentally important object in the prominent front seat of its curriculum. The development of character will be the important feature of the college. It will ever be the concern of the college authorities to give its pupils modern and update intellectual education and along with that evolve in them a type of noble, truly chivalrous and practically useful and serviceable manhood.

The first essential would be to provide a clean, moral atmosphere. As beautiful flowers grow in congenial atmosphere, the same way does the delicate feelings of higher character sprout and blossom in a favourable atmosphere. The need for such an essential institution cannot be too deeply emphasized. From one border of our native land to the other, an aggressive and relentless warfare should be waged until cleaner and more wholesome atmosphere prevails among the young manhood of the nation. For, there is a contagion of virtue as well as of vice, there is a contagion of moral health as well as of sickness. The influence of the deed is more potent than that of the word. Besides providing good and efficient staff it shall also be the serious anxiety of the college authority to provide such books and periodicals which add value to the character and joy to life. Thus every effort will be made to surround the lives of young scholars with all that can elevate and ennoble them.



R.S.D. COLLEGE... THE BEST AMONG THE REST

- ☐ Accredited by NAAC (National Assessment and Accreditation Council).
- ☐ An Innovative and Creative Faculty Updated With Professional Skills and Knowledge.
- ☐ Latest and Fully Updated Science and Computer Labs.
- ☐ A Number of Newly Added Post-Graduate Programmes like M.A. (English) and M.Sc. (Chemistry) and Music (Vocal) as an Elective Subject in B.A.
- ☐ Only College in the Region that Offers B.A./B.Sc. B.Ed. 4 year integrated course and B. Voc.(Software Development).
- ☐ Free Books for the Girl Students Joining College for the First Time.
- ☐ Personal Counselling and Grievances Cell for Girl Students.
- ☐ An Excellent Provision for Training in NCC (for Boys & Girls), NSS and Youth Welfare Club.
- ☐ Special Placement and Career Counselling Cell and Legal Cell.
- ☐ A Special Academic and Economic Package for Economically Backward & Meritorious Students.
- ☐ A Well Stocked Library with Latest Books & Journals.
- ☐ A Wi-Fi Enabled Campus with Free Internet Access for All Students in Computer Labs.
- ☐ Personality Development Programme for All Students.
- ☐ Emphasis on Holistic Development of the Students
- ☐ A Ragging Free Campus.

COLLEGE FACULTY

PRINCIPAL

Dr. Dinesh Sharma
M.A. Ph.D

POST GRADUATE DEPARTMENT OF COMMERCE

Sh. Ashok Kumar M.Com., NET
Mrs. Sunanda Sharma M.Com., M.Phil, PGDCA, MBA, NET
Mrs. Nidhi Aggarwal M.Com., M.Phil, P.G.D.I.T, NET
Sh. Hemant Gupta M.Com., A.C.A, NET
Ms. Preeti Dua M.Com., NET
Sh. Vinay Kumar M.Com., NET
Ms. Inderpreet Kaur M.Com., NET
Ms. Poonampreet Kaur M.Com., NET
Sh. Yogesh M.Com. NET
Ms. Konica M.Com
Sh. Sanjeev Kumar M.Com

POST GRADUATE DEPARTMENT OF PUNJABI

Sh. Gurtej Singh M.A., M.Phil
Sh. Kuldip Singh M.A., M.Phil, NET
Dr. Manjit Kaur M.A., Ph.D., NET
Dr. Amandeep Singh M.A., M.Phil, Ph.D., NET
Sh. Yadwinder Singh M.A., M.Phil.
Sh. Baltej Singh M.A. (Punjabi), M.A. (Fine Arts)

POST GRADUATE DEPARTMENT OF HISTORY

Sh. H.S. Randhawa M.A., M.Phil., S.L.E.T.
Sh. Gurinder Singh M.A., M.Phil.
Sh. Lakshmindra Bhorawal M.A., M.Phil., NET
Sh. Gursewak Singh M.A.
Ms. Balwinder Kaur M.A., PGDCA.

POST GRADUATE DEPARTMENT OF CHEMISTRY

Dr. Nirmal Singh M.Sc., Ph.D., NET
Ms Mandeep Kaur M.Sc., NET
Dr. Divya Sareen M.Sc., Ph.D., NET
Ms. Pooja Vatta M.Sc., NET
Ms. Rajwant Kaur M.Sc., NET
Smt. Veena Jindal M.Sc., M.Phil.
Ms. Kulwinder Kaur M.Sc., B.Ed.
Ms. Gurjot Kaur M.Sc.
Ms. Vatika M.Sc.

POST GRADUATE DEPARTMENT OF ENGLISH

Sh. Kapil Dev M.A., M.Phil. NET
Ms. Shweta Monga M.A., M.Phil. NET
Sh. Iqbal Singh M.A., NET
Ms. Kulwinder Kaur M.A., NET
Sh. Manjinder Singh M.A., B.Ed. NET

POST GRADUATE DEPARTMENT OF COMPUTER SCIENCE AND B.VOC. (SOFTWARE DEVELOPMENT)

Sh. Naresh Kumar M.C.A.
Mrs. Shalini Sachdeva M.C.A., NET
Ms. Heena M.C.A., NET
Sh. Abhinav Kathuria M.C.A., NET
Ms. Shelja Bajaj M.C.A., NET
Sh. Hitesh Monga M.C.A., NET
Mrs. Sapna Mittal M.C.A. M.Phil., NET
Sh. Ankit Galhotra M.C.A. MCSE
Sh. Sukhdev Singh M.C.A

DEPARTMENT OF PHYSICS

Sh. Ashok Gupta M.Sc., M.Phil.
Sh. Rajesh Aggarwal M.Sc., M.Phil.
Ms. Ramanjit Kaur M.Sc., GATE, NET.
Dr. Daljit Singh M.Sc., Ph.D.
Ms. Sukhmanpreet M.Sc., NET
Ms. Meenu M.Sc.
Ms. Minkle M.Sc.

DEPARTMENT OF MATHEMATICS

Smt. Sanjana Aggarwal M.Sc., M.Phil.
Ms. Meenakshi M.Sc., B.Ed., NET
Ms. Jyoti Sharma M.Sc., B.Ed.

DEPARTMENT OF HINDI

Dr. Anil Dhiman M.A., Ph.D.

DEPARTMENT OF PHYSICAL EDUCATION

Smt. Neeraj Dewra M.P.Ed., NET.
Dr. Geeta Sharma M.P.Ed., NET., Ph.D.
Sh. Varinder Singh M.P.Ed.

DEPARTMENT OF ECONOMICS

Sh. Azadwinder Singh M.A., M.Phil. NET
Sh. Pardeep Kumar M.A., M.Phil. NET
Mrs. Manjeet Kaur M.A., M.Ed., NET

DEPARTMENT OF SOCIOLOGY

Dr. Santosh Sethi M.Sc., Ph.D

DEPARTMENT OF POLITICAL SCIENCE

Ms. Pushpa M.A., NET

DEPARTMENT OF EDUCATION

Dr. Amandeep Kaur M.A., M.Ed., Ph.D.
Sh. Jitpal Singh M.A., M.Phil (Pbi), M.Ed., NET
Ms. Pawandeep Kaur M.A., M.Ed., NET
Ms. Richa Malhotra M.A., M.Ed., NET

DEPARTMENT OF MUSIC

Ms. Narinderjit Kaur M.A. (Music Vocal),
M.A. (Instrumental), NET

DEPARTMENT OF ZOOLOGY & BOTANY

Ms. Shaina Gupta M.Sc., NET
Ms. Manju M.Sc., M.Phil.
Ms. Supreet Kaur M.Sc.
Ms. Sumiti Sharma M.Sc.

DEPARTMENT OF PUBLIC ADMINISTRATION

Dr. Sanjeev Kumar M.A., M.Phil, Ph.D.

ADD ON COURSE: CAREER COUNSELING AND GUIDANCE

Ms. Garima Chauhan M.Sc Psychology, Advance
Diploma in Guidance and
Counselling

REGISTRAR

Sh. Ashok Kumar

BURSAR

Sh. Rajesh Aggarwal

T.P.O

Sh. Rajesh Aggarwal

P.R.O

Sh. Gurtej Singh

CO-ORDINATOR (DEPTT. OF COMP. SCI.)

Sh. Rajesh Aggarwal

YOUTH CO-ORDINATOR

Sh. Gurtej Singh

N.C.C. OFFICER

Sh. Azadwinder Singh 13 Pb Bn (Boys)

N.S.S. PROGRAMME OFFICER

Sh. Kuldip Singh

LIBRARY STAFF

Dr. Sarman M.Lib., Ph.D., NET/JRF
(Librarian)
Sh. Baljinder Singh M. Lib. (Assistant Librarian)
Sh. Sunil Kumar M.A., M.Lib. (Restorer)
Sh. Naresh Kumar (Library Attendant)
Sh. Rakesh Kumar (Library Attendant)
Sh. Subhash Chander M.A., D.Lib.

ADMINISTRATIVE STAFF

Sh. R.P. Naithani B.Com. (Superintendent)
Sh. Ram Kumar M.A. (Junior Assistant)
Sh. Jaswant Handa B.Com. (Clerk)
Sh. Ravi Kumar Sharma B.Com. (Clerk)
Sh. Manoj Chawla M. Com., PGDCA (Clerk)
Sh. Harjinder Singh M.A., PGDCA (Clerk)
Sh. Krishan Lal Chugh (Clerk)
Sh. Amit Kumar M.A. (Clerk)
Sh. Vishal Kumar (Clerk)

LABORATORY STAFF

Sh. Rajesh Kumar Lab Bearer (Chemistry)
Sh. S.S. Mishra Lab Bearer (Physics)
Sh. Naveen Kumar Lab Bearer (Physics)
Sh. Pyare Lal Lab Bearer (Zoology)
Sh. Yogesh Kumar Lab Attendant
Sh. Garib Dass Lab Bearer (Chemistry)
Sh. Gandhi Ram Lab Bearer (Botany)
Mr. Mayank Bali Lab Bearer (Zoology)

SUPPORTING STAFF

Sh. Durga Shanker
Sh. Pritam Chand
Sh. Dharam Pal
Sh. Ram Lakhani
Sh. Jai Parkash

PANJAB UNIVERSITY, CHANDIGARH

Academic calendar (Tentative) for the session of 2019-20 for the Panjab University Affiliated Colleges with Under Graduate and Post Graduate Courses having semester system of examination.

| | | | | |
|---|-------------------------|----|-------------------------|---------------------|
| Summer Vacation | 31-05-19 (Friday) | to | 07-07-19 (Sunday) | (38 days) |
| Colleges open on and normal Admission for ongoing classes | 08-07-19 (Monday) | | | |
| Admission Schedule | | | | |
| Normal Admission for on going and new classes (except for those classes in which admission P.U. CET (U.G. and P.G.) | 08-07-19 (Monday) | to | 23-07-19 (Tuesday) | (16 days) |
| Late Admission to be allowed by the Principal of the college with late fees of Rs.560*/ per student | 24-07-19 (Wednesday) | to | 13-08-19 (Tuesday) | (21 days) |
| Commencement of Teaching For ongoing classes | 23-07-19 (Tuesday) | | | |
| Late Admission in Panjab University, Affiliated Colleges to be allowed by the Vice-Chancellor with late fee Of Rs. 2040*/ per student | 14-08-19 (Wednesday) | to | 31-08-19 (Saturday) | (18 days) |
| *or any revision of late fees by the Syndicate/Senate. | | | | |
| Academic Term-1 odd semesters | 23-07-19 (Tuesday) | to | 30-11-19 (Saturday) | (105 teaching days) |
| Total Teaching Days of Term I=105 days | | | | |
| End Semester Examinations | 02-12-19 (Monday) | to | 21-12-19 (Saturday) | (18 days) |
| Semester vacation (Winter Break) | 22-12-19 (Sunday) | to | 08-01-20 (Wednesday) | (18 days) |
| Academic Term-II Even Semesters Colleges reopens after Semester Examination | 09-01-20 (Thursday) | to | 04-05-20 (Monday) | (93 Teaching days) |
| Total Teaching Days of Academic Term-II= 93 days | | | | |
| End Semester Examinations | 05-05-20 (Tuesday) | to | 30-05-20 (Saturday) | (22 days) |
| Summer Vacation (Tentative) | 31-05-20 (Sunday) | to | 05-07-20 (Sunday) | (36 days) |
| Total Teaching Days of Academic Term I and II= 105+93=198 days | | | | |

LIST OF HOLIDAYS

List of holidays for the calendar year 2019 to be observed by the Administrative Offices, University Teaching/Non-Teaching departments and colleges affiliated to Panjab University, Chandigarh.

| Name of Holiday | Date/s | Day/s |
|--|--------------|-----------|
| 1. Id-ul-Zuha (Bakrid) | August 12 | Monday |
| 2. Independence Day | August 15 | Thursday |
| 3. Janam Ashtami | August 24 | Saturday |
| 4. Muharram | September 10 | Tuesday |
| 5. Agarsain Jayanti | September 29 | Sunday |
| 6. Mahatma Gandhi Jayanti | October 2 | Wednesday |
| 7. Dusshera | October 7 | Monday |
| | October 8 | Tuesday |
| 8. Birthday of Maharishi Balmiki ji | October 13 | Sunday |
| 9. Birthday of Sri Guru Ram Dass ji | October 15 | Tuesday |
| 10. Diwali | October 27 | Sunday |
| | October 28 | Monday |
| 11. Birthday of Sri Guru Nanak Dev Ji | November 12 | Tuesday |
| 12. Martyrdom Day of Sri Guru Teg Bahadur Ji | December 1 | Sunday |
| 13. Christmas Day | December 25 | Wednesday |



ADMISSION PROCEDURE

Parents are required to read the Prospectus before signing the form. Once the form is signed, total responsibility of having read the Rules and Regulations shall lie upon them.

- The candidate getting admission should be present personally at the time of admission. The candidate must bring his/her original documents at the time of admission for the purpose of verification by the admission committee.
- The admission form must be signed by the candidate as well as parents/ guardians of the candidate. In case of gap year in the studies, a certificate in the prescribed form and duly signed by the candidate and attested by a competent authority showing proof of gap year in the studies is to be submitted, if the candidate has not attended any college in the previous year.
- In case of late result of a candidate, he/she can get admission within 10 days of the declaration/publication of the result.
- The student who has been placed under compartment annual/semester system in +2 class must attach original certificate.
- The student who has been placed under compartment/re-appear in one subject only with at least 20% marks (in theory and practical) in the subject in which he/she has been placed in compartment in +2 examination conducted by open school of India shall be eligible to seek admission to the 1st semester of B.A./B.Sc (General)/ B.Com./B.B.A./B.C.A. course under 10+2+3 system of education. He/she should have cleared the compartment before the declaration of the 1st year result. If he/she does not submit the relevant papers/document on the date of declaration of result, then his/her admission will be automatically cancelled (with effect from the academic session 2009-2010, Amended Vide Syndicate Para-16 Dated 18.05.2016).
- The student who got admission in 1st semester in a college and after completing the 1st semester could not get admission in 2nd semester due to one or the other reason, should be given admission in the 2nd semester with the condition that the student must have attended the classes/appeared in the semester exams. The dates for 2nd semester should be allotted in January i.e. one week after the winter break as per P.U. Academic Calendar, 2019-20 (As per Syndicate Para 49 Dated 01.05.2016).
- A student of any other university who is placed under compartment in 1st / 2nd year is not allowed to join the 2nd / 3rd year.
- Any student who has been disqualified by any Board/University will not be given admission to the college.
- Students of other colleges who have failed or detained in a class will not be admitted to the college.

The principal reserves the right to grant or refuse admission to any student without assigning any reason. The Principal can even cancel the admission of any student who has been admitted in the college, without assigning any reason whatsoever, and in that event, the entire amount of dues paid by the student may be refunded to him/her.



THE ACADEME

Under-Graduate Courses

B.A. (Bachelor of Arts)

This is three year degree course with six semesters.

Subject offered for B.A.I, II, III

1. English Compulsory
2. Punjabi Compulsory / Punjabi History and Culture
3. Any three of the following combinations of subjects:
 - ☐ Hindi / Punjabi / English(Elective)
 - ☐ Economics
 - ☐ History/Mathematics
 - ☐ Physical Education
 - ☐ Sociology/Computer Science
 - ☐ Political Science
 - ☐ Public Administration
 - ☐ Music (Vocal)
 - ☐ Information Technology/Computer Science
 - ☐ Computer Science (only for students having Economics / Mathematics or students of Science or commerce stream at 10+2 level)



examination are allowed admission, provisionally, in B.A./B.Sc./B.Com.-I provided that he/she has obtained at least 20% marks (Theory and Practical taken together) in the supplementary examination up to the last date of admission with the late fee with the permission of the Vice-Chancellor.

ELIGIBILITY CONDITIONS FOR B.A.II and B.A.III

The student who is admitted to 3rd /5th semester will be allowed to be promoted to 4th /6th semester respectively. However, for the promotion from 2nd to 3rd semester and 4th to 5th semester the candidate will have to clear 50% of the total papers till that semester. It is further clarified that for the calculating 50% fraction, like 2.5, 3.5 or 4.5 will be considered as 3, 4 or 5 respectively.

Note: A student of any other university who is placed in the compartment in 1st year/2nd year of B.A./B.Sc./B.Com./B.C.A. Course will not be allowed to join the 2nd year/3rd year course of this university.

NOTE: A student whose result of +2 examination conducted by a school board is published late, but not later than 13th August, 2019 may be admitted without late fee within 15 working days of the declaration of the result and his/her attendance shall be counted from the date of admission. This would be applicable to an Open School Board also. After expiry of this period, the late admission approval from the Vice-Chancellor is required.

- ❑ Environment Education (This is a compulsory paper in which the candidates are required to pass with at least 33% marks either in 1st year or in 2nd /3rd year of the Course).
- ❑ Introduction to Computer Science (Additional Optional Subject)
- ❑ Add on Course: Career Counselling & Guidance (30 Seats)
- ❑ The College offers short term Foundation Course on Human Rights Education.

NOTE: ANY COMBINATION WITH LESS THAN 10 STUDENTS MAY BE DISCONTINUED.

ELIGIBILITY CONDITIONS FOR B.A.I

Students who have passed +2 examination of the Punjab School Education Board or any examination equivalent thereto in March 2019 will be eligible to join B.A. part I in the corresponding group / faculty provided that :

- ❑ A candidate joining the B.A. first year class should have obtained at least 33% marks in the aggregate of all the subjects (including the marks obtained by him/her in the subject of compartment) taken by him at the +2 examination.
- ❑ A student who has been placed under compartment in the +2 examination conducted by a Board/Body/Council/University in India in one subject only obtaining at least 20% marks in the subject of compartment shall also be eligible to seek admission to the first year of B.A. course under the 10+2+3 system of education.
- ❑ Students of open school of C.B.S.E. New Delhi / National Open School, Delhi who have passed +2 Examination from these institutions are eligible for admission to the first year of B.A. course only if their result is shown as pass in their certificate issued by the said Board and they have obtained the requisite percentage of marks required under the university regulation for admission to concerned course.
- ❑ The candidates who secured less than 20% marks in the subject of compartment at the +2





B.Sc. (Bachelor of Science)

It is three year degree course with six semesters.

Subject offered for B.Sc. I

1. Punjabi/Punjab History & Culture
2. Three Elective subjects out of the following:
(Medical) Chemistry, Botany, Zoology
(Non Medical) Physics, Mathematics, Chemistry/Computer Applications
4. Add on Course: Environmental Auditing (30 Seats)
3. Environment Education

ELIGIBILITY CONDITIONS FOR B.Sc. I

The following categories of students shall be eligible for admission, who have passed:

- ☐ 10+2 Examination of Punjab School Education Board with Science subjects.
- ☐ Any other Board recognized as the equivalent Exam to the above, provided he/she fulfils the other conditions viz. combination of subjects and percentage of marks. Minimum eligibility for B.Sc.I being 40% marks in the aggregate of all the subjects (including the marks obtained by him/her in the subject of compartment (theory and practical taken together) at the +2 examination.
- ☐ A student who has been placed under compartment in the +2 examination conducted by a Board/Body/Council/University in India in one subject only obtaining at least 20% marks in the subject of compartment shall also be eligible to seek admission to B.Sc. 1st year course under the 10+2+3 system of education.



Subjects offered for B. Sc. II

1. English
2. Three Elective subjects studied as same in B.Sc.I.

ELIGIBILITY CONDITIONS FOR B. Sc. II and B. Sc. III

The student who is admitted to 3rd /5th semester will be allowed to be promoted to 4th /6th semester respectively. However, for the promotion from 2nd to 3rd semester and 4th to 5th semester the candidate will have to clear 50% of the total papers till that semester. It is further clarified that for the calculating 50% fraction, like 2.5, 3.5 or 4.5 will be considered as 3, 4 or 5 respectively.

B.Com. (Bachelor of Commerce)

No. of Seats: 140 (2 units)

It is three year degree course with six semesters.

Note: Seats are limited and admission will be given purely on merit basis.

ELIGIBILITY FOR B.COM. I

- ☐ +2 Commerce Group or B.Com.I (old scheme) of Panjab University with at least 45% marks in the aggregate.

- +2 any group (other than commerce) with at least three of the following subjects and securing at least 40% marks in aggregate. Commerce, Accountancy, Economics, Business Organization and Management, Insurance, Banking & trade, commercial Geography, office Mgt. and secretarial practice, stenography practice/ computers, Mercantile Law, Auditing.
- Any other examination recognized by the university as equivalent to as given above with requisite percentage of marks given under each clause. Provided that a candidate seeking admission to the first year of B.Com. should have passed in the subject of English at the +2 examination and in cases where passing in English is not necessary according to the regulations of certain Board/Bodies/Councils/University in India, the admission of the candidate shall be provisional and will be confirmed only after he has cleared the subject of English as a deficient subject from the parent board/Body/Council/University in two consecutive chances.
- A candidate who has been placed under compartment in the +2 examination conducted by a Board/Body/Council/University in India shall be eligible to seek admission to the First year of B.Com. Course provided that he fulfils the following conditions:-
 - He should have been placed in compartment in one subject only.
 - He should have obtained the requisite percentage of marks in the aggregate of the examination as laid down in relevant regulations.

- The students who have compartment in +2 class with less than 20% marks are allowed to be admitted provisionally, provided they have obtained 20% or above marks in the supplementary examination up to the last date for the submission of examination form without late fee for the confirmation of their admission.

B.Com. (Honours) No. of Seats: 30

A candidate who has scored at least 50% marks in aggregate in B.Com. Ist year examination, shall be eligible to apply for B.Com. (Hons.)

ELIGIBILITY FOR B.COM.II and B.COM III

The student who is admitted to 3rd /5th semester will be allowed to be promoted to 4th /6th semester respectively. However, for the promotion from 2nd to 3rd semester and 4th to 5th semester the candidate will have to clear 50% of the total papers till that semester. It is further clarified that for the calculating 50% fraction, like 2.5, 3.5 or 4.5 will be considered as 3, 4 or 5 respectively.





B.C.A. (Bachelor of Computer Application) No. of Seats: 160 (4 units)

It is three year degree course with six semesters.

ELIGIBILITY CONDITIONS FOR B.C.A.I

Admission to Bachelor of Computer Application B.C.A. 1st year:

Candidates possessing the following qualifications are eligible for seeking admission to first year of B.C.A. course:

- ☐ 10+2 examination in any discipline with at least 50% marks.
- ☐ Having passed Mathematics as one of the subjects in Matriculation Examination.
- ☐ Any other examination recognized by syndicate as equivalent to above.

ELIGIBILITY CONDITIONS FOR B.C.A.II AND B.C.A.III

The student who is admitted to 3rd /5th semester will be allowed to be promoted to 4th /6th semester respectively. However, for the promotion from 2nd to 3rd semester and 4th to 5th semester the candidate will have to clear 50% of the total papers till that semester. It is further clarified that for the calculating 50% fraction, like 2.5, 3.5 or 4.5 will be considered as 3, 4 or 5 respectively.

**B.A. /B.Sc. B.Ed. 4 years Integrated Course**

(B.A., B.Ed.-25 Seats, B.Sc., B.Ed.-25 Seats)

It is 4 year integrated course divided into eight semesters.

Note: Seats are limited and admission will be given on merit basis.

ELIGIBILITY CONDITIONS FOR B.A. /B.Sc. B.Ed. I

- ☐ B.A. B.Ed.: 10+2 with minimum 50% marks (45% in case of SC/ST) in any stream
- ☐ B.Sc. B. Ed.: 10+2 with minimum 50% marks (45% in case of SC/ST) in Medical/Non-Medical Stream.

SUBJECT OFFERED FOR B.A. B.ED

1. English Compulsory
2. Punjabi Compulsory / Punjabi History and Culture
3. Any three of the following combinations of subjects:
 - ☐ Hindi / Punjabi / English(Elective)
 - ☐ Economics
 - ☐ History/Mathematics
 - ☐ Sociology
 - ☐ Political Science
 - ☐ Physical Education
 - ☐ Environment Education (This is a compulsory paper in which the candidates are required to pass with at least 33% marks either in 1st year or in 2nd /3rd year of the Course).
 - Introduction to Computer Science (Additional Optional Subject)
 - Add on Course: Career Counseling & Guidance (30 Seats)
 - The College offers short term Foundation Course on Human Rights Education



Subject offered for B.Sc. B.Ed. I

1. Punjabi/Punjab History & Culture
2. Three Elective subjects out of the following:
(Medical) Chemistry, Botany, Zoology
(Non-Medical) Physics, Mathematics, Chemistry
3. Environment Education
 - Add on Course: Career Counseling & Guidance (30 Seats)
 - Add on Course: Environmental Auditing

ELIGIBILITY FOR B.A. /B.Sc. B. Ed. II Year

The candidates who are admitted in second semester will be allowed to be promoted to third semester. However, for promotion from second to third semester, the candidates will have to clear 50% of the papers till that semester. It is further clarified that for calculating 50%, like 2.5, 3.5 or 4.5 will be considered as 3, 4 or 5 respectively.

All Educational Subjects are compulsory for B.A. / B.Sc. B.Ed.

B.VOC. (Software Development) No. of Seats: 40

It is 3 year professional course divided into six semesters.

ELIGIBILITY CONDITION FOR B. VOC. I

- 10+2 with 50% marks in any stream.

ELIGIBILITY CONDITIONS FOR B. VOC. II & III

The candidate who is admitted in second will be allowed to be promoted to third semester. However, for promotion from second to third semester, the candidate will have to clear 50% of the papers till that semester. It is further clarified that for calculating 50%, like 2.5, 3.5 or 4.5 will be considered as 3, 4 or 5 respectively.

Post-Graduate Courses

P.G.D.C.A.

(Post Graduate Diploma in Computer Applications) No. of Seats: 30

It is 1 year course with two semesters. Seats are limited. The admission will be made purely on merit basis.

ELIGIBILITY CONDITIONS FOR P.G.D.C.A.

The minimum qualifications for the course shall be:

- Graduate (B.A./B.Sc./B.Com./B.C.A. under 10+2+3 system of examination) having Mathematics as main subject up to 10+2 level.
- B.E./B.Tech.
- Any other examination recognized by the Syndicate as equivalent to (i) or (ii) above.

M.Sc. IT No. of Seats: 30

(Master of Science in Information Technology)

It is two year degree course with four semesters. Seats are limited. The admission will be allowed purely on merit basis.

ELIGIBILITY CONDITIONS FOR M.SC. (IT)

- The minimum qualification for admission to the 1st year of the course shall be: B.C.A / B.Tech/B.E. in Computer Science examinations from Panjab University or any other University recognized by the Panjab University or equivalent thereto.
- B.C.A/ B.Sc. (Hons.) in Computer Science/ B.Sc. (H.S.) in Mathematics & Computing or any other graduation with Computer Science/ I.T./ Computer Applications and Mathematics in all three years of graduation.

M.Com. (Master of Commerce) No. of Seats: 40

It is two year degree course divided into four semesters.

ELIGIBILITY CONDITIONS FOR M. COM.

- A bachelor degree in commerce or business administration with not less than 45% marks in the aggregate.
OR
B.Com. (Hons) Degree with not less than 45% marks in the aggregate.
OR
A graduate with honours in Economics or Mathematics or Statics or Commerce with not less than 45% marks in the aggregate.
OR
A graduate with 50% marks in the aggregate having offered either Economics, Mathematics, Statistics or Commerce as a subject in the examination.

M.Com. (Accounting & Finance) No. of Seats: 40

It is two year degree course divided into four semesters.

ELIGIBILITY CONDITIONS FOR M.COM

- ☐ A bachelor degree in commerce or business administration with not less than 45% marks in the aggregate.

OR

B.Com. (Hons) Degree with not less than 45% marks in the aggregate.

OR

A graduate with Honours in Economics or Mathematics or Statics or Commerce with not less than 45% marks in the aggregate.

OR

A graduate with 50% marks in the aggregate having offered Economics, Mathematics, Statistics or Commerce as a subject in the examination.

M.A. (Master of Arts) Punjabi No. of Seats: 60

It is two year course divided into four semesters.

ELIGIBILITY CONDITIONS: M.A.-I (PUNJABI)

- ☐ The candidate who has secured a minimum of 45% marks in that particular subject i.e. Punjabi in B. A. part I, II, III taken together.
- ☐ He/She has secured a minimum of 50% marks in aggregate in B.A. part I, II, III taken together.

ELIGIBILITY CONDITIONS: M.A. II (PUNJABI)

- ☐ Those who have passed M.A.-I (Punjabi) Examination from Panjab University may apply for admission to M.A. II.

**M.A. (Master of Arts) History** No. of Seats: 60

It is two year course divided into four semesters.

ELIGIBILITY CONDITIONS: M.A.-I (HISTORY)

- ☐ The candidate who has secured a minimum of 45% marks in that particular subject i.e. History in B. A. part I, II, III taken together.
- ☐ He/She has secured a minimum of 50% marks in aggregate in B.A. part I, II, III taken together.

ELIGIBILITY CONDITIONS: M.A. II (HISTORY)

Those who have passed M.A.-I (History) Examination from Panjab University may apply for admission to M.A. II.

M.A. (Master of Arts) English No. of Seats: 60

It is two year course divided into four semesters.

ELIGIBILITY CONDITIONS: M.A.-I (ENGLISH)

A person who has passed one of the following examinations from Panjab University or from any other University whose examination has been recognized equivalent to the corresponding examination of this University:

- ☐ B.A. with Honours in English.
- ☐ Bachelor's Degree in any faculty with at least 50% marks in the aggregate.
- ☐ Diploma in Physical Education examination or Post graduate Diploma in Library Science after having passed B.A. or B.Sc.
- ☐ B.A. (Pass)/B.Sc. (Pass) examination in full subjects obtaining at least 45% marks in the Elective English.
- ☐ Obtained B.A. degree through English only regulation obtaining at least 45% marks in the Elective English.
- ☐ Obtained B.A. after passing examination in an Oriental Classical Language or a Modern Indian Language with at least 45% marks (out of the aggregate excluding the additional paper) at the Honours in Oriental Titles or Modern Indian Language examination in English.
- ☐ Master's degree examination in another subject or another Faculty.
- ☐ B.A. examination under Social Service Regulations or under War Regulations and has subsequently passed in the subject concerned at the B.A. examination obtaining at least 45% marks.

M.Sc. (Master of Science) Chemistry No. of Seats: 40

It is two year course divided into four semesters.

ELIGIBILITY CONDITIONS: M.Sc.-I (CHEMISTRY)

- ☐ B.Sc. (H.S.) Students of P.U. after passing B.Sc. (H.S.) in Chemistry, P.U.

OR

B.Sc. (Pass or Hons.) examination with 50% marks from P.U. or any other university recognized as equivalent thereto with (i) Chemistry (ii) Physics (iii) Mathematics or any Science subject during all three years of graduation.

ELIGIBILITY CONDITIONS: M. Sc.-II (CHEMISTRY)

Those who have passed M.Sc.II (Chemistry) Examination from Panjab University may apply for admission to M.Sc-II.

GENERAL RULES & REGULATIONS

Migration / Deficient subjects

A candidate who has passed his/her 1st year or 2nd year examination of B.A / B.Sc. (General)/ B.Com / B.C.A. Course conducted by another university/college affiliated to another university in India under specific authorization by the university concerned, be allowed to migrate to a college affiliated to this university/department of evening studies/dept. of correspondence studies in the 3rd Semester /5th Semester of the respective course (As per rules prescribed under Chapter XIV - 'Migration of Students' Page 247 to 262 of P.U. Calendar Volume-III, 2009) on the condition that such a candidate will have to clear the deficient subject/s if any, with the permissible chances. Deficiencies should be determined by the Principal/Chairperson at the time of admission under intimation to University (i.e. on the Registration Return and Examination Forms) as well as to the students as per university rules given at page 261 of P.U. Cal-Vol-III, 2009.

**Migration Certificate has to be submitted by
20 September 2019 in the college office.**

Attendance

1. The students on rolls of the college are expected to be regular in attendance. The principal is fully competent to remove a student from the rolls of the college if he/she is habitually irregular in attendance for one month. Further, the students are required to be punctual in attending every period and the late-comers will not be marked present although they may be permitted to enter the class by the teacher concerned at his/her discretion.
2. According to the university rules, every student is required to attend at least 75% of the lectures delivered in each paper inclusive of Science Practicals and Tutorials (Commerce).
3. Those who fail to attend the required number of lectures or fail to get 25% marks in the house examination/class tests will not be eligible to sit in the annual examination. The Condoning of



shortage in attendance by the principal, in accordance with university rules will be considered in respect of those student only whose record of studies and conduct is satisfactory. It must be clearly understood that no separate arrangements will be made for the Lectures and Practicals. Illness of a student is not a valid reason for condoning of shortage of lectures.

4. A student who wishes to withdraw from the college must apply on prescribed form and his application should be counter signed by his/her father or guardian. Such an application will be considered after the college dues have been cleared up to date.
5. The names of all such students who fail to clear their dues within 15 days from the date of payment may be removed from the rolls of the college.
6. When the name of the student has been removed from the college rolls, the lectures, even if attended, will not be counted unless he/she is readmitted. Therefore, in their own interest, the students whose names are removed for any reason, should seek re-admission immediately otherwise they are likely to fall short of lectures.
7. The absence record of each student is kept thoroughly. The parents/guardians are advised to check up with administrative office whether their sons or daughters are regular in attending classes or not. They must visit the college office at least once in a month to checkup the progress of their wards in studies and particularly in attendance of lectures.
8. In order to be eligible to sit in the University examination, a student must attend at least 75% of the lectures otherwise he/she will be detained.

Condoning of Shortage in Attendance

The Principal can condone shortage in attendance only as specified by the university. The relevant clause of university in this regard is given below:

The Principal can condone up to 10% of the total lectures delivered in theory as well as practicals, tutorials, in each subject.

Note:

□ Condoning the shortage of lectures is not the right of a student but it can be allowed by the Principal only after screening each case on the basis of legitimate grounds.

□ Condoning the shortage of lectures is the sole discretion of the Principal. If the Principal is not satisfied with the reasons advanced by the candidate, he is not bound to condone



deficiency in lectures as there will be no right to appeal against the decision of the Principal in refusing the condoning of shortage of lectures.

House/Class Examinations

1. It is compulsory and imperative for all the students to appear in all the class tests/house examinations held by the college.
2. Absentees will be fined Rs. 200/- per paper.
3. Punctuality must be observed during all examinations.
4. Leave from an examination on account of illness or any other equally cogent reason must be secured personally from the Principal well in time. No such application will be entertained after the examination is over.
5. In case of illness, a leave application should be submitted to the principal immediately along with a Medical Certificate from the Civil Surgeon.
6. Any student found guilty of unfair means or misbehaviour during the house test will be dealt with very severely and the punishment in such cases may amount to expulsion from the college or he/she will be fined at least Rs. 1000/- per paper and his/her result for the paper/whole test will be cancelled.
7. Parents/guardians are advised to enquire from the office about the results of their wards if they do not receive the same within one month after a particular examination is over.

Change of Subjects

- ☐ A student with the consent of the concerned teacher and by the approval of the Principal, may change a subject within a week of the date of commencement of the class by applying on the prescribed form available from the concerned office clerk. Application form for the change of the subjects, unless it is signed by the father/guardian, shall be rejected.
- ☐ The Vice-Chancellor has allowed to change a subject in any circumstances in the even semester examination where as he/she will have to clear that subject as deficient in lower semester examination which he /she has changed in higher semester for qualifying the award of Bachelor's Degree.
- ☐ For another period of seven days, change of the subjects or faculty will be permitted on payment of a penalty of Rs. 10/- per day. No change of subject will be allowed after 15 days.

Rules for Withdrawal

A student who wishes to leave the college must apply in written to the Principal and the application must be countersigned by his father or guardian. No student will be permitted to leave the college till he has cleared all his college dues.

A student has to pay the college fees and all other dues until his name is formally withdrawn.

Physical Education and Sports

College students are required to take part in games regularly. Ample provisions exist in the college for various games and sports such as Hockey, Football, Cricket, Volleyball, Table-Tennis, Badminton, Chess, Handball and Athletics. The college participates in university sports and other recognized tournaments. Sportsmen of outstanding merit are granted handsome concession.

Awards, Rewards, Scholarships & Concession

To help the poor, Scheduled Caste and Backward Class students, a number of University and Government Scholarships are given by the college. Merit and National Scholarships are also offered to brilliant students. A large number of Fee Concessions and Stipends are also granted to poor and deserving students who show excellence in Studies, Sports and other cultural activities.

Besides the above, the following donors also award scholarships to the poor and brilliant students. A

number of merit scholarships are awarded by Sh. Satish Chandra Sanwalka, President, R.S.D. College Management Committee.

Rules Governing Scholarships, Fee Concessions and Stipends.

1. The application for concession should be made on the printed form available from the College Office.
2. A student applying for concession should attach with his application a certificate from the head of the institution last attended by him to the effect that he had been enjoying fee concession there.
3. Concession in tuition fee is generally granted at the sole discretion of the College authorities on the score of poverty, regular attendance, good result, good behaviour and distinction in sports and extra mural activities.
4. Students who secure concession by making false statements shall be liable to the forfeiture of their concession and other disciplinary action.

POST MATRIC SCHOLARSHIP:

The Welfare Department working under the aegis of Punjab Govt. offers all the help possible to the students coming from the S.C./S.T. Categories. The students who wish to avail the benefits of the scheme have to apply online for the Post-Matric Scholarship. They need to submit all the necessary documents in the office at the time of their admission. The college charges all the non-refundable fees and other charges from such students and the government/Welfare Department in turn, reimburses the amount to their respective accounts through DBT scheme.

RULES REGARDING SECURITY REFUND

- ☐ The Security Amount of the student will be refunded to him on an application when
 - (i) He leaves the college or migrates to another institution.
 - (ii) He appears in the University Examination.
- ☐ Security if not withdrawn by him/her within 6 months from the date of leaving the college, will lapse automatically.
- ☐ The new books will not be issued to the students by the college library until the books of the previous session are returned.
- ☐ Deduction in the amount of security will be made, as per the rules, if the books are not returned within the time limit framed by the college.

RULES OF PAYMENT OF COLLEGE DUES

Mode of payment of all classes will be as follows:

1. The college dues are to be paid on time. All dues must be cleared before the submission of admission forms for the various University Examination. Under self-financed courses, dues must be cleared along with examination form, otherwise late fee fine will be charged as per rule.
2. Cheques will not be accepted for the payment of college dues.
3. Fees, once paid, will not be refunded.
4. A student, whose name is struck off on account of non-payment of dues, may be readmitted on payment of the late payment fine up to date along with readmission fee with the permission of the Principal.
5. When the name of a student is struck off on account of non-payment of dues, this may be in form of penalty, but name actually continues on the rolls for other purposes and it can be removed only if the guardian of the student makes a written request for the same. Lectures, if attended during this period will be counted. If a student does not get his name removed from the rolls of the college by giving an application to the Principal, he will be treated as on rolls of the college for the purpose of the realization of dues even for the period of absence.

The College Library

The College Library has more than 50000 valuable books of different subjects and disciplines including rare books. The College is presently subscribing almost 20 newspapers, 43 Journals and nearly 22 periodicals. Spacious reading hall with congenial atmosphere and very helpful staff make the students fall in love with it at the first sight.

Library Rules

1. Two books are issued to every student for a period of 14 days only.
2. A fine of one rupee per day per volume is charged for the books after the due date.
3. Reference books, text books, rare books and periodicals are not issued except for consultation in the library.
4. The students must carry their Identity cum Library cards while entering the library/reading room. The defaulters will be asked to leave and their cases shall be reported to the Principal.
5. Books, issued from the library, should be kept very carefully and in no case be underlined or disfigured. If a book is already damaged in any form, it should be brought into the notice of the issuing authority or the Librarian otherwise the borrower shall be held responsible for the damage.
6. The loss of a book should be reported to the librarian before the due date, in the absence of which, usual fine will be charged till the information is given. The borrower will be required to replace it. He will have to pay double its price along with his next college dues if the book cannot be replaced.
7. Students are expected to observe perfect silence in the Reading Room and not to disturb others in anyway.

National Cadet Corps (NCC)

In order to make the youth of the country disciplined and military minded, the college lays exceptional emphasis on N.C.C. Training. Our college has strength of 2 platoons of 53 cadets each. The two platoons are working under 13 Pb Bn, Ferozepur (Boys) and 5 Pb Bn, Moga (Girls). Each cadet of N.C.C is required to attend two parades of three periods each per week.

1. N.C.C. uniform is issued in the beginning of the session and the cadets are expected to use it carefully. While collecting the uniform, cadets should check the condition and pattern of each item. While returning the uniforms, they should ensure that all items are duly, washed, dry cleaned, ironed or polished as the case may be.
2. Cadets should return the uniforms without any delay just after the completion of training for a particular session. In case a student leaves the college in the middle of the session, he/she should return the uniform immediately.
3. If any article is lost or damaged the loss will be made good by the cadet himself.
4. The holders of N.C.C. A, B and C certificates shall be given the weightage in the marks as under, as per Panjab University rules:

Weightage of marks to N.C.C. Certificate Holders:

- A : 1%
B : 2%
C : 3%

National Service Scheme (NSS)

The college has introduced N.S.S to promote the cause of national reconstruction in three spheres i.e. adult education, slum clearance and eradication of diseases etcetra. For the implementation of these programmes, reconstruction projects are taken in hand. Camps are organized to provide opportunity to the student for corporate life and social service. The students who opt N.S.S are awarded with special certificate by the university which helps them in taking admission to the next higher classes. They are required to put in 120 hours of work per year including a ten day camp.



CONVOCATION-2019



Rules / Regulations for Girls' Hostel

- A separate form must be filled for the admission to the hostel and this form can be obtained from the college office. Admission to the hostel shall be in accordance with the merit of the students.
- The total annual fees for the hostel shall have to be paid in a single installment.
- New admission shall take place every year. It is not necessary that a student getting admission for one year in hostel shall get admission in the next year also. A student is not allowed to join the hostel without seeking readmission, having left the hostel once.
- In case a student fails twice in the same class, she will not be allowed to stay in the hostel.



ACTIVITIES-2018-19

- It is compulsory for the parents to submit the two attested photographs of the visitor/local guardian in addition to their own photographs at the time of the admission of their ward to the hostel.
- The hostellers can leave the hostel premises only with these visitors (allowed by their parents) with the permission of warden/Principal.
- It is compulsory for the students to affix their photographs on the leave record book. No one can use anybody else's leave record book. In case of loss of the book, leave shall not be granted on an ordinary paper.
- Leave for home visit shall be granted only once in a month. If the student remains on leave for a long period of time, then she will have to pay fine, the amount of which shall be decided on per day basis.
- The visitors must not be taken to the hostel rooms/canteen and in case of violation, a fine will have to be paid.
- In case of some emergency at home, the student can go home accompanied by the person assigned for the same by the hostel authorities. The travel allowance for the same will have to be paid by the student.
- No visitor shall be allowed to visit the student during college hours and no such members shall be allowed to visit the student whose name has not been mentioned in the name list presented by the student's parents.
- If any student leaves the hostel without the permission of the warden, then she will not be allowed to stay in the hostel.
- It is compulsory for all the students to attend all college functions. No leave shall be granted on the days of the functions.
- In case a student is unwell, she must report to the warden.
- It is compulsory to be in the mess at the specified time for the meals.
- The students are not permitted to be in the hostel rooms during college hours.
- The brothers, sisters, parents, guardians of the students can visit them only on Saturday and Sunday. Those who visit before the prescribed days and timings shall be sent back without letting them meet their wards.
- The day scholars will not be allowed to visit their friends in the hostel or stay in the hostel.
- The students are not allowed to keep any jewellery or a big amount of money in their possession.
- It is compulsory for the students to attend to their roll call every evening.
- The students can be asked to vacate the hostel in case of bad behavior or immoral conduct.
- The use of electrical gadgets like heater/ iron is prohibited in the hostel.
- Admission shall not be given to any casual student.
- Students who have lost their parents shall be accommodated in the hostel only after the presentation of the relevant proof.
- Those students who do not come back to the hostel after September holidays or December holidays shall not be allowed to continue their stay in the hostel.

Visiting Hours:

| | Saturday | Sunday |
|---------|----------|----------|
| Summers | 3pm- 6pm | 9am-5pm |
| Winters | 3pm- 5pm | 9am- 5pm |

Hostel Charges:

AC Rooms Rs. 45000/- Per Annum.
 Non AC Room Rs. 40000/- Per Annum.
 The prices are inclusive of Mess & all other charges.

Note: A hosteller cannot become a day scholar during the session



CODE OF CONDUCT FOR STUDENTS



The Students of the college are required to observe the following Codes of Conduct both inside and outside the college.

1. Maintain discipline and decorum.
2. Abide by all rules, regulations and instructions issued by the college from time to time.
3. Inculcate high moral values of life such as truth, honesty and devotion to duty.
4. Time being the greatest wealth that nature has bestowed upon you, you must make the best use of it and spend it in creative and constructive activities for your own betterment and that of the nation. You should plan your work and work for your plan.
5. Punctuality is a sign of good culture. The students should be punctual at all occasions and in attending their classes, functions and fulfilling appointments.
6. Bring the identity card and produce it to any member of the staff or official of the college on demand at any time. Identity card may be checked on entry gate of the college and those found without it shall not be admitted inside.
7. Regularity is a great virtue. So students should be regular in their studies and other matters.
8. Exhibit fine manners and excellent behaviour, use decent language, be courteous and polite in dealing with each other and college staff as this would add to your own credit and also that of your alma mater.
9. Simplicity is a great quality and virtue. Students should adopt it.
10. The girls should wear simple dresses, consisting of Salwar, Shirt and Duppatta. They should avoid the use of cosmetics, and sleeveless dresses, jeans, pants etc.
11. Observe proper decorum in and outside the class room and during the functions organized in the college. Students should respect their parents and elders from the core of their heart.
12. Endeavour to keep the environment neat, clean and beautiful at college and make use of the dust-bins.
13. Show proper respect to the teachers and carry out their instructions faithfully.
14. Perfect silence should be maintained in the class-room, the library, the corridors and verandas in the college so that the atmosphere in the college remains perfectly congenial for the studies.
15. Shift from one classroom to another in an orderly manner. At the end of a period the incoming students should wait outside till the classroom is completely vacated.
16. Utilize vacant periods in reading books, magazines and newspapers available in the library.
17. Smoking is strictly forbidden inside the college campus and canteen etcetera.
18. Students must form queue when they intend to see the Principal, pay dues at the accounts officer or get books issued from the library etcetera.
19. Quarrels and disputes should be avoided. In the events of a dispute, a written complaint should be made to the Principal at once. No one is allowed to take the law in his/her own hands.
20. Students should understand that the college property is national trust and as such its upkeep is as much their responsibility as that of the administration. Therefore, no one should disfigure furniture or deface walls with pencil or knife-marks. No damages to the college will be condoned under any circumstances.
21. Students are expected to keep aloof from active politics as it adversely affects their academic pursuit.
22. Students should not board a running bus or sit on the roof-top or hand on the ladder at the back of the bus while commuting.
23. Students are required not to remove chairs from any room. They are further required to note that they must not remove chairs from the canteen halls to sit outside.
24. All the students must be in possession of identity card while in the campus of the college. They are advised not to bring any non-student to the college. A student without the identity card of the college can be detained by the gate keeper.
25. Ragging in any form is completely banned and any student found guilty shall be punished severely.

R.S.D. College Ferozepur City

This is for the information of the students of the R.S.D. College that "Ragging in any form inside or outside the campus is banned" The Hon'ble Supreme Court of India Order on SLP (Civil) 24295 and 24296 of 2004 University of Kerala V/S Council Principal of Colleges, Kerala and others. The students who are involved in ragging must be given punishment according to the rules and the Law.

ACADEMIC TOPPERS

| | | | | | |
|---|---|---|---|---|---|
|  |  |  |  |  |  |
| Chetna B.Com Sem. 1 st 1 st 494/640 | Deepak Sethi B.Com Sem. 1 st 1 st 494/640 | Khushi B.Com Sem. 1 st 2 nd 490/640 | Pawandeep Kaur B.Com Sem. 1 st 3 rd 479/640 | Naman Gupta B.Com Sem. 3 rd 1 st 498/600 | Muskan B.Com Sem. 3 rd 2 nd 494/600 |
|  |  |  |  |  | |
| Muskan B.Sc Sem. 1 st 1 st 254/285 | Namrata B.Com Sem. 3 rd 3 rd 493/600 | Mehakdeep Singh B.Com Sem. 5 th 1 st 478/600 | Rohit Sharma B.Com Sem. 5 th 2 nd 466/600 | Rohit Wahi B.Com Sem. 5 th 2 nd 466/600 | |
|  |  |  |  |  | |
| Rishu Arora B.Com Sem. 5 th 3 rd 457/600 | Konika B.Sc Sem. 1 st 2 nd 256/300 | Chahat Dhawan B.Sc Sem. 3 rd 1 st 253/280 | Urvashi B.Sc Sem. 3 rd 2 nd 264/295 | Ritika Aggarwal B.Sc Sem. 3 rd 3 rd 258/295 | |
|  |  |  |  |  | |
| Jasleen Manchanda B.Sc Sem. 5 th 1 st 209/235 | Pankaj Nautiyal B.Sc Sem. 5 th 2 nd 218/250 | Era Saluja B.C.A. Sem. 1 st 1 st 314/400 | Hussanbir Singh B.C.A. Sem. 1 st 1 st 314/400 | Sanya B.C.A. Sem. 1 st 2 nd 304/400 | |

ACADEMIC TOPPERS



Anmol
B.C.A. Sem. 1st
3rd
303/400



Simranpreet
B.C.A. Sem. 1st
3rd
303/400



Navneet Kaur
B.C.A. Sem. 3rd
1st
302/375



Jaspreet Singh
B.C.A. Sem. 3rd
2nd
280/375



Gurarpanpreet Singh
B.C.A. Sem. 3rd
3rd
274/375



Shivam Garg
B.C.A. Sem. 5th
1st
338/400



Shivani Panwar
B.C.A. Sem. 5th
3rd
333/400



Muskaan
B.A. Sem. 1st
1st
271/365



Jaspreet Singh
B.A. Sem. 1st
2nd
285/400



Jagdeep
B.A. Sem. 1st
3rd
279/400



Bohar Singh
B.A. Sem. 3rd
1st
281/365



Tanish Kamra
B.A. Sem. 3rd
2nd
280/400



Kirandeep Kaur
B.A. Sem. 3rd
3rd
276/400



Dimple
B.A. Sem. 5th
1st
310/400



Nirmal
B.A. Sem. 5th
2nd
274/365



Kewal Kishan
B.A. Sem. 5th
3rd
295/400



Jasmine Khosa
M.A. Eng. Sem. 1st
1st
253/400



Amandeep Kaur
M.A. Eng. Sem. 1st
2nd
240/400



Ravinder Kaur
M.A. Eng. Sem. 1st
3rd
236/400



Ritu Bala
M.A. Eng. Sem. 3rd
1st
265/400

ACADEMIC TOPPERS



Vanshika
M.A. Eng. Sem. 3rd
2nd
248/400



Sandeep Kaur
M.A. Eng. Sem. 3rd
3rd
242/400



Kamaldeep Kaur
M.A. Pbi. Sem. 1st
2nd
230/400



Kharhak Singh
M.A. Pbi. Sem. 1st
3rd
228/400



Manpreet
M.A. Pbi. Sem. 3rd
1st
282/400



Kiran
M.A. Pbi. Sem. 3rd
2nd
280/400



Sandeep Kaur
M.A. Pbi. Sem. 3rd
2nd
280/400



Jaspreet Kaur
M.A. His. Sem. 1st
1st
234/400



Gurjeet Singh
M.A. His. Sem. 1st
3rd
213/400



Varinder Kumar
M.A. His. Sem. 1st
3rd
213/400



Zerish Sehgal
M.A. His. Sem. 3rd
1st
263/400



Nidhi Verma
M.A. His. Sem. 3rd
2nd
256/400



Baljeet Kaur
M.A. His. Sem. 3rd
3rd
244/400



Shreya
M.Sc CHM. Sem. 1st
1st
373/500



Abhishek Gupta
M.Sc CHM. Sem. 1st
2nd
367/500



Diksha Gupta
M.Sc CHM. Sem. 1st
3rd
364/500



Shaveta
M.Sc CHM. Sem. 3rd
1st
1235/1500



Raghubeer Singh
M.Sc CHM. Sem. 3rd
2nd
1173/1500



Tania
M.Sc CHM. Sem. 3rd
3rd
1120/1500



Shivani
M.Sc IT Sem. 1st
1st
494/600

ACADEMIC TOPPERS



Sourav
M.Sc IT Sem. 1st
2nd
459/600



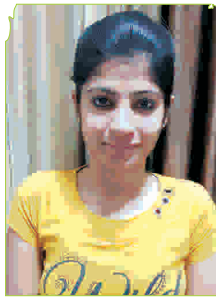
Amandeep Kaur
M.Sc IT Sem. 1st
3rd
443/600



Akshay Kumar Sharma
M.Sc IT Sem. 3rd
1st
1667/1900



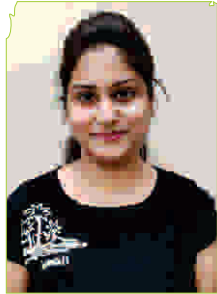
Amandeep Kaur
M.Sc IT Sem. 3rd
2nd
1652/1900



Divya Sachdeva
M.Sc IT Sem. 3rd
3rd
1619/1900



Jashanjeet Singh
M.Com Sem. 1st
1st
557/700



Mansi Monga
M.Com Sem. 1st
2nd
556/700



Isha Narang
M.Com Sem. 1st
3rd
555/700



Rajat Jaiswal
M.Com Sem. 3rd
1st
1662/2100



Shivani
M.Com Sem. 3rd
2nd
1656/2100



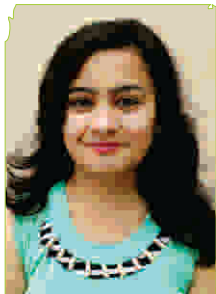
Pratibha
M.Com AF Sem. 3rd
3rd
1630/2100



Sakshi Gupta
M.Com AF Sem. 1st
1st
530/600



Mansi
M.Com AF Sem. 1st
2nd
490/600



Neha
M.Com AF Sem. 1st
2nd
490/600



Annu Yadav
M.Com AF Sem. 1st
3rd
486/600



Lovish Sharma
M.Com AF Sem. 1st
3rd
486/600



Pallvi
M.Com AF Sem. 3rd
1st
1514/1800



Garima
M.Com AF Sem. 3rd
2nd
1510/1800



Anmol
M.Com AF Sem. 3rd
3rd
1506/1800



Himani
PGDCA Sem. 1st
1st
344/450





Estd. 1921

RSD
COLLEGE
FEROZEPUR CITY

Phone: 01632-220254, 221727 & 502250
www.rsdcollege.com rsdcollege@yahoo.com