

PROSPECTUS

2021-2022

ENTERING A NEW MILLENNIUM

RSD



R.S.D. COLLEGE, FEROZEPUR CITY

NAAC ACCREDITED PREMIER POST GRADUATE CO- EDUCATIONAL INSTITUTION
(AFFILIATED TO PANJAB UNIVERSITY, CHANDIGARH)

R.S.D. College

Trust and Management Society



President

Shri Satish Chandra Sanwalka
B-XX-2892, Gurdev Nagar, Ludhiana



Secretary

Shri Rajnish Sanwalka
B-XX-2892, Gurdev Nagar, Ludhiana



Member

Shri Ishwar Chander Gupta
210, Alakhnanda, Nirbada Apartment, New Delhi.



Member

Shri Arvind Sanwalka, M.D.
14, Deepali, Pitam Pura, New Delhi



Member

Shri S.P. Modi
SA-52, Shastri Nagar, Ghaziabad (U.P.)



Member

Shri Satish Kumar Sharma, Advocate
The Mall, Ferozepur City.



Member

Dr. Harsha Bhola
98-99, Sadar Bazar, Ferozepur Cantt

VISION

R.S.D. College aspires to have a transformational impact on students through comprehensive education by inculcating qualities of competence, confidence and excellence.

MISSION

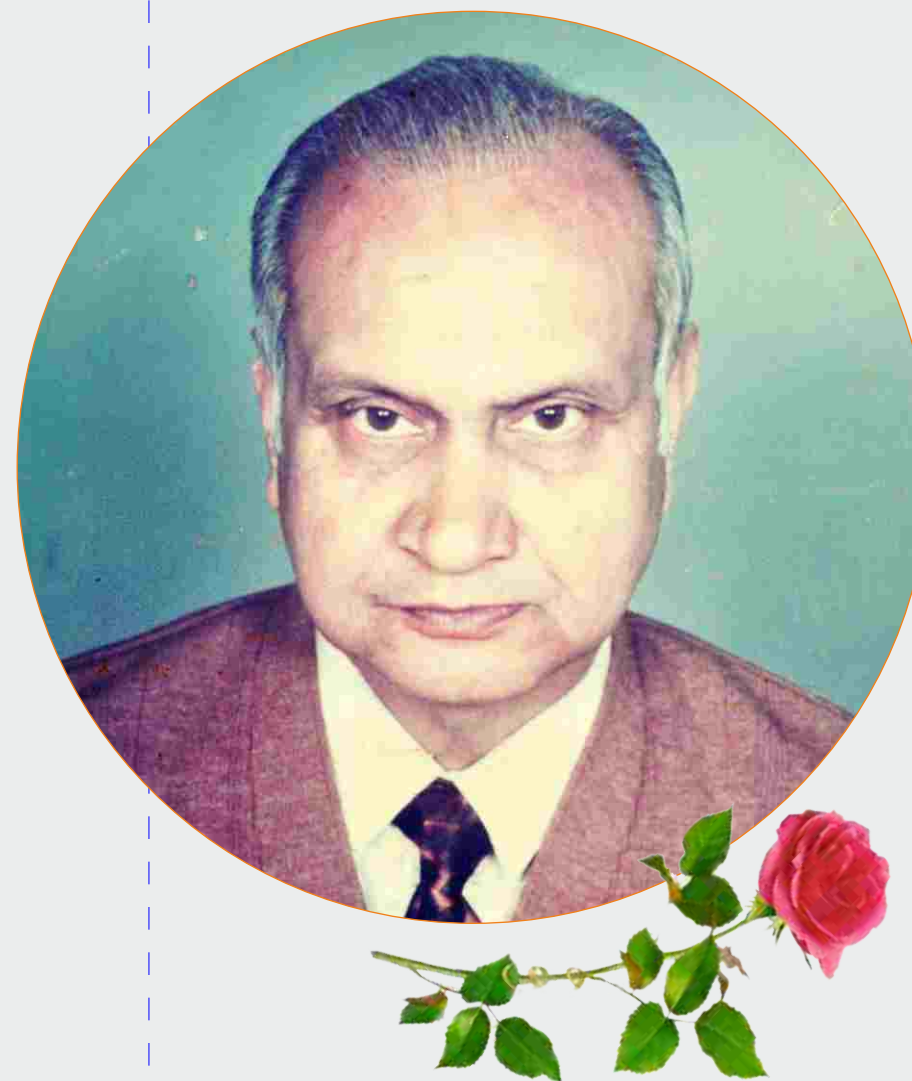
- To instill scientific zeal and develop skilled human resource to combat contemporary challenges.
- To facilitate young adult learners with opportunities to hone their ethics and leadership potential.
- To sensitize learners towards inclusive social concerns, human rights, gender and environmental issues.
- To transform the students into well meaning citizens through the committed pattern of instructions based on carefully prepared and well designed curricular aspects.



Our Light House
Late Lala Ram Sukh Das ji
Whose memory is enshrined in the college
January 1860- April 1918



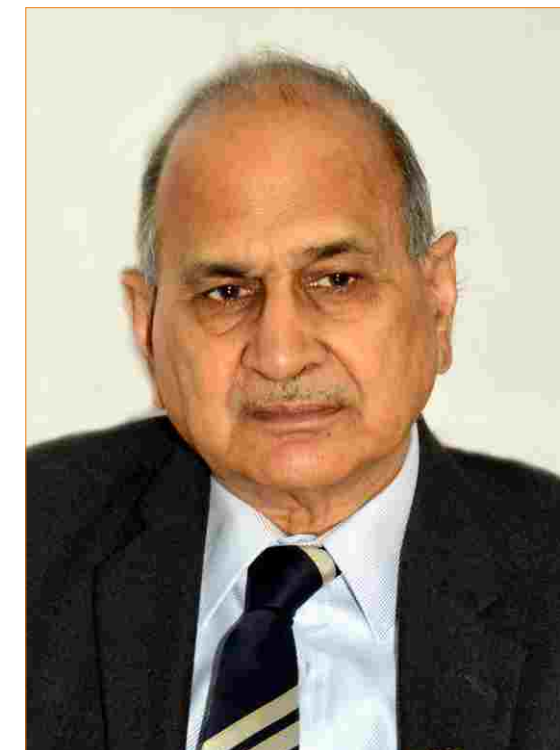
The Great Visionary
Late Rai Sahib Lala Gowardhan Das ji
Advocate
Founder President of the college
May 1882- August 1959



Symbol of Dynamism
Late Shri Kulbhushan Sanwalka ji
Advocate
Former President RSD College Trust & Management Society
May 02, 1933- August 18, 1992



The Altruist
Late Shri Brij Bhushan Sanwalka ji
Former Secretary RSD College Trust & Management Society
Aug 11, 1936 - Dec 24, 2020



Message from the President.....

It is my pleasure to welcome all the students to the new Academic Session and congratulate them for joining Ram Sukh Das College. This is the Institution dedicated to students' all round development and academic excellence. It is also a matter of great pride and utmost satisfaction that the college has successfully completed its journey of hundred years. Started in 1921, in the memory of our revered grandfather, Lala Ram Sukh Das ji, a great visionary and a philanthropist, the college has been towering new heights of success. I congratulate the Members of College Trust and Management Society, the Principal, the Staff and all the other stakeholders for making this vision come true.

As the President of the College, I feel honoured and privileged to be part of an educational institution where every stakeholder is a learner and every day is an opportunity to learn and discover. We look at ourselves as a community of learners, where everyone learns including our teachers, parents & staff. I believe in upholding high standards with an absolute commitment to strive to understand and improve the educational process, using team strategies, while wholly centering on student achievement.

Technology and innovation are going to be the key facilitators of success in future. Dream big, think big, experiment and be passionate in whatever you do. The world is changing; it is getting more competitive and at the same time offering enormous opportunities to those who possess appropriate skills, the right attitude and an innovative mind.

Remember that nothing stays forever – neither success nor failure. The only thing that is constant in life is change. We have to accept the changes and challenges of life and be mentally focused, strong and determined. Keep learning about new things, God has created infinite capacity in you, make use of it; handle adverse situations fearlessly, with courage. I am confident that if you cherish and live these values, you will go a long way and achieve success in all spheres of life!

Satish Chandra Sanwalka
President



From the Pen of the Secretary.....

Illustrious Ram Sukh Das College, which started in the name and as a divine wish of Revered Lala Ram Sukh Das Ji, my Great Grand Father, in 1921, steps into its 101st year of excellent and quality education service. The main motive and vision is to strive with sincere dedication to form men and women who would serve the society with competence, compassion and conviction. My heart is filled with gratitude to the elders of the Sanwalka family who built this temple of learning.

Ram Sukh Das College is a versatile institution committed to cultivate positive minds in the field of education. The institution supports holistic development of the students. It practices innovative and effective strategies to encourage students towards education and skills. The latest trends in imparting education have been incorporated by the staff at the college for the betterment of the students. This institution has been renewing and adapting its curriculum and methodology in consonance with the changing needs of the society and demand of the students. It has been keeping pace with the technological advancement especially in the field of information and communication technology and skill based education in order to offer an integral formation.

Assuaging the demand of the global world, we at the college are carving progressive individuals who will contribute towards the development of the nation. At Ram Sukh Das College, we have a facilitating and encouraging environment which encourages the students towards learning. Our supreme objective is to develop dedication and positive notion in our students to make them great achievers. The faculty at the college works with perfection and is dedicated to bring out the best in the respective fields. They aspire for development of critical knacks in the students

On this momentous occasion, I offer my affectionate greetings to the staff and students who are privileged to be a part of the Centenary Celebrations of this great Institution. Let us all rededicate ourselves with greater level of commitment for making the college the Best at any point of time.

May you all get what you desire for and be at the highest point of your lives. I look forward to another glorious year.

Rajnish Sanwalka

Secretary
R.S.D. College Trust & Management Society



Dear Students, parents, colleagues, the alumni and well-wishers...

Ram Sukh Das College pays accolades to all the trailblazers for keeping us enkindled! I am greatly honoured to be the Principal of a century old college which has a glorious history to narrate and has given its unwavering commitment to quality formation in the academic and non academic formation, of its students, that assures a still brilliant future. Ram Sukh Das College, established in 1921, with its own distinct identity and tradition has been standing tall as the tower of learning for many generations.

I am euphoric and appreciative that the Management of the college has clear and proper vision and is constantly equipping the college to attain the vision and mission of the college. The management has left no stone unturned in materializing the noble dreams of its founding fathers. I would like to express my deep gratitude and appreciation for the remarkable leadership, rendered by Sh. Satish Chandra Sanwalka, President and Sh. Rajnish Sanwalka, Secretary, of Ram Sukh Das College Trust and Management Society. They have indeed been very valuable and are worthy to be followed by others. A Big thanks for your relentless and constant support.

The reputation, the college has acquired and established over these years of its excellence, is due to the dedication and selfless commitment of teachers, supporting staff, and the students. We appreciate the dedication and the selfless service of the great teachers of the past. This rich legacy is carried on by the present generation of teachers who are striving sincerely to take the college to even greater heights.

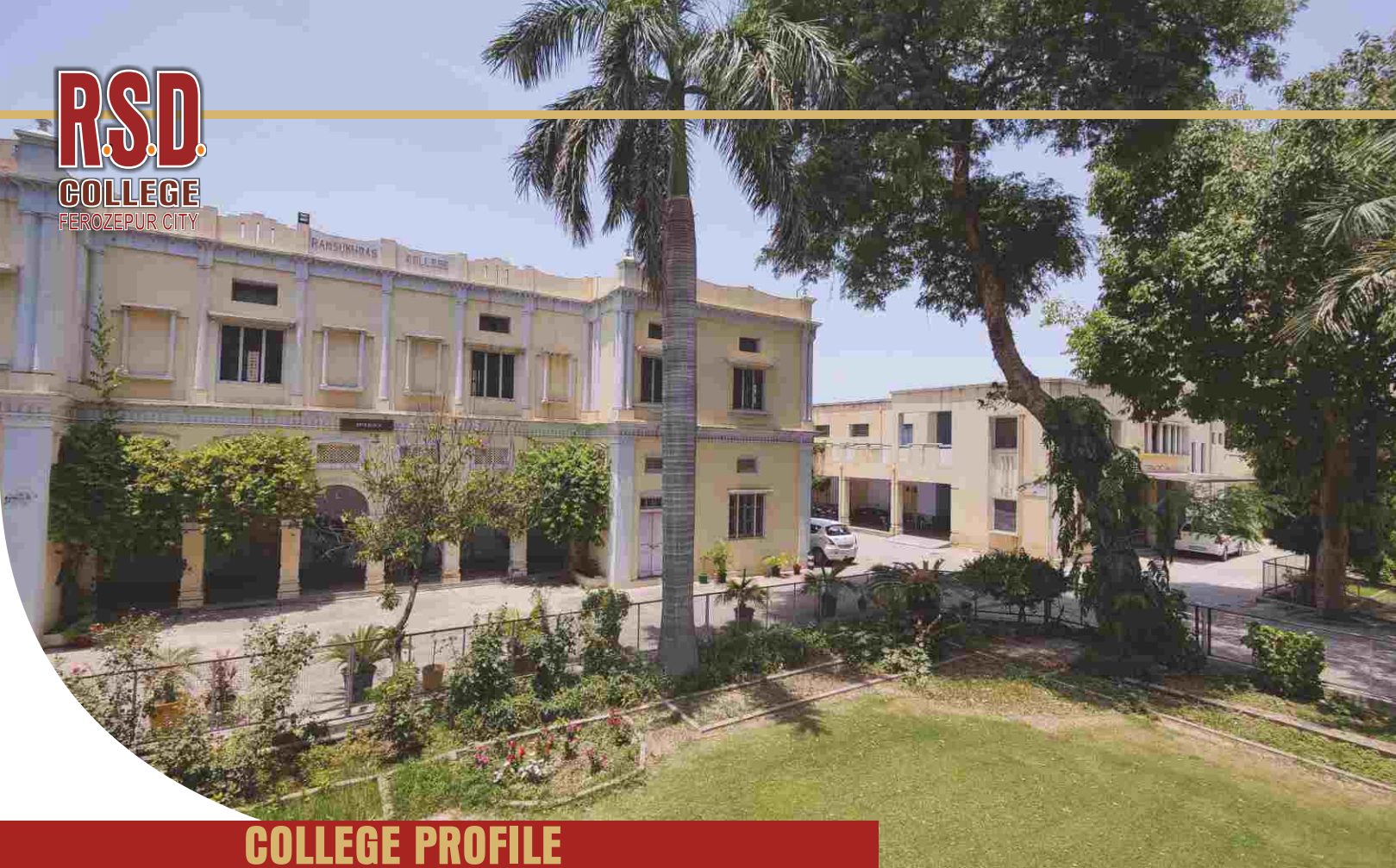
The last session of the academics was totally ensnared by the venomous clutches of global pandemic COVID 19. The pandemic has been one of the biggest disruptions that have posed a challenge for human existence. It has triggered innovative and out of the box thinking for educational institutions, particularly the Higher Education. The challenge is to maintain the continuity of teaching-learning, effective utilization of resources, management of anxiety level among the young minds, and nurturing their enthusiasm.

In today's times, where the learner and teacher both have to tackle the challenges of time and distance and ever changing demands to upgrade knowledge and skills, the learning and teaching both have become very dynamic. The role of the teacher is transformed into that of a virtual educator which is much wider and constantly evolving than that of a teacher; and the role of a student post-pandemic is transfigured into one of an agile knowledge acquirer in a virtual world.

The experience of lockdown has reflected upon the requirements to adapt the academic systems to cultivate sensibilities, unlock the mind for adaptability, train for meaningful learning and connect the minds for new understanding.

Wishing you all the best.

Dr. Dinesh Sharma
Principal



COLLEGE PROFILE

Ram Sukh Das College, is the standalone institution in Ferozepur City that promises to impart excellence in education and high moral upbringing. Founded in 1921 as a result of the cherished dream of Late Lala Ram Sukh Das ji, who kept apart Rs.50,000 for this purpose, the college has proven to be one of its own kind in the area for its excellence. The whole family of the founding member contributed in terms of land and building, to translate Ram Sukh Das ji's dream into reality. The legacy was carried forward by his illustrious son Late Lala Gowardhan Das ji, an eminent lawyer and philanthropist of the town who finally gave a material mould to the dream of a father.

The College, one of the oldest in the state, is governed by Ram Sukh Das College Trust and Management Society. Late Rai Sahib Lala Gowardhan Das ji became its Founder President and he worked diligently as president till his sad demise in 1959. For forty years, he worked ceaselessly for the welfare and development of this institution with single minded-devotion, untiring zeal and enthusiasm. After his sad demise, his eldest son Sh. Kulbhushan Sanwalka, Advocate, became the President and served this institution for more than three decades till his untimely death in 1992. His whole hearted devotion and ceaseless work made R.S.D. College, one of the top institutions in the state. Sh. Satish Chandra Sanwalka, a dynamic business magnate took over as President of the college management committee to fill the void created by the death of Sh. Kulbhushan Sanwalka ji.

The College is duly accredited by NAAC and situated outside Makhu Gate on the Mallanwala Road. The College has a beautiful campus with imposing building, lush green lawns and playground, extremely well equipped Science and Computer Laboratories, Lecture Galleries, Library and Reading Hall and Seminar/Conference Hall. The whole college campus is connected with stand-by modern generators for power backup. The college campus is completely Wi-Fi enabled. The College has a shooting range of its own. The college has constructed an airy, well lighted and spacious double storey modern library building with more than 50000 books and subscription of National Library and Information Services Infrastructure for scholarly Content(N LIST) database of INFLIBNET. The College is having an air-conditioned administrative block for the benefit of the students and the staff. The college has

a very experienced faculty in all streams. We are running successfully, Science (B.Sc.), Commerce (B.Com. Pass course & Honours), Humanities (B.A.) and Computer Applications (B.C.A.) at Undergraduate level and Postgraduation in Punjabi, History, English, Chemistry, Commerce, Accounting & Finance, and Information Technology. The college has also gone a step forward in the zeal to provide excellent academic framework. The College has introduced 4 Year integrated B.A. /B.Sc. B.Ed course with only 50 Seats. This professional and innovative educational programme lends students a degree of Bachelor of Arts or Bachelor of Science as well as Bachelors' Degree in Education in four years.

New infrastructure has been developed according to the requirements of this course. The college has started B.Voc (Software Development) and B.Voc. (Medical Lab & Molecular Diagnostic Technology) three year professional courses under NSQF (National Skills Qualification Framework). These are skill based job oriented courses apart from the traditional education system. A new computer lab and three ultra modern labs for the MLMDT course have been maintained to meet the need of these courses. Keeping in view the increasing demand of girls' security and convenience, the College Management has built a modern Girls' Hostel with updated facilities for girls coming from far-fetched areas. This is a commendable step to promote the women empowerment.

OBJECTIVES OF THE COLLEGE

From the Founder President's Address on the Opening Ceremony (29-05-1921)

"The truest test of civilization" wrote Emerson, "is not the census, nor the size of cities, nor the crops but the kind of men the country turns out", for as was rightly remarked by Orison Morden, "Manhood is above all riches, overtops all titles, character is greater than any career." And if education, which is one of the most vital forces in the economy of every civilized country in the globe as it shapes the destinies of human children in the morning of the manhood, confines itself (as at present it does) to mere intellectual education and neglects the far superior work of evolution of high character among boys and girls, it misses the greatest feature of its vocation.

Dr. Corrivell of America who has made the study of Young man as his greatest hobby most painfully remarks, "War, pestilence and Famine combined sink into insignificance when compared with the evil habits and wicked practice of young. My most blessed Master has taught me the supreme importance of character." The college therefore keeps this fundamentally important object in the prominent front seat of its curriculum. The development of character is the important feature of the college. It will always be the concern of the college authorities to give its pupils modern and updated intellectual education and along with that evolve in them a type of noble, truly chivalrous and practically useful and serviceable humankind.

The first essential would be to provide a clean, moral atmosphere. As beautiful flowers grow in congenial atmosphere, the same way does the delicate feelings of higher character sprout and blossom in a favourable atmosphere. The need for such an essential institution cannot be too deeply emphasized. From one border of our native land to the other, an aggressive and relentless warfare should be waged until cleaner and more wholesome atmosphere prevails among the young manhood of the nation. For, there is a contagion of virtue as well as of vice, there is a contagion of moral health as well as of sickness. The influence of the deed is more potent than that of the word. Besides providing good and efficient staff it shall also be the serious anxiety of the college authority to provide such books and periodicals which add value to the character and joy to life. Thus every effort will be made to surround the lives of young scholars with all that can elevate and ennoble them.

- ❖ Accredited by NAAC (An Innovative and Creative Faculty Updated With Professional Skills and Knowledge).
- ❖ Latest and Fully Updated Science and Computer Labs.
- ❖ Only College in the Panjab University to offer B.Voc.(MLMDT), a skill based course leading to three year degree in Medical Lab and Molecular diagnostics.
- ❖ Only College in the Region that Offers B.A./B.Sc. B.Ed. 4 year integrated course and B Voc.(Software Development).
- ❖ Free Books for the Girl Students Joining College for the First Time.
- ❖ Personal Counselling and Grievances Cell for Girl Students.

- ❖ An Excellent Provision for Training in NCC (for Boys & Girls), NSS and Youth Welfare Club.
- ❖ Special Placement and Career Counselling Cell and Legal Cell.
- ❖ A Special Academic and Economic Package for Economically Backward & Meritorious Students.
- ❖ A Well Stocked Library with Latest Books & Journals.
- ❖ A Wi-Fi Enabled Campus with Free Internet Access for All Students in Computer Labs.
- ❖ Personality Development Programme for All Students.
- ❖ Emphasis on Holistic Development of the Students.
- ❖ A Ragging Free Campus.
- ❖ No Polythene Zone

R.S.D. COLLEGE...

THE BEST AMONG THE REST



List of Teaching Staff

Dr. Dinesh Sharma
Principal
English

M.A. Ph.D.

Name Qualification

POST GRADUATE DEPARTMENT OF COMMERCE

Sh. Ashok Kumar	M.Com., NET
Dr. Sunanda Sharma	M.Com., M.Phil., NET, Ph.D
Dr. Nidhi Aggarwal	M.Com. M.Phil. NET, Ph.D
Mr. Hemant Gupta	M.Com., CA
Ms. Preeti Dua	M.Com.NET
Mr. Vinay Kumar	M.Com.NET, MA(Eco)
Ms. Poonam Preet Kaur	M.Com., NET
Sh. Yogesh	M.Com. NET
Ms. Smily Perasher	M.Com., NET
Mr. Sanjeev Kumar	M.Com.
Ms. Garima	M.Com.

POST GRADUATE DEPARTMENT OF CHEMISTRY

Dr. Nirmal Singh	M.Sc., Ph.D.
Ms. Mandeep Kaur	M.Sc., NET
Dr. Divya Sareen	M.Sc., Ph.D.
Ms. Rajwant Kaur	M.Sc., NET
Ms. Pooja Vatta	M.Sc., NET
Ms. Gurjot Kaur	M.Sc.
Ms. Vatika	M.Sc.
Mr. Yogesh Singla	M.Sc. NET

DEPARTMENT OF PHYSICS

Sh. Ashok Gupta	M.Sc.M.Phil.
Sh. Rajesh Aggarwal	M.Sc.M.Phil.
Ms. Ramanjit Kaur	M.Sc. NET
Dr. Daljit Singh	M.Sc., Ph.D.
Miss Meenu	M.Sc.
Ms. Amritpal Kaur	M.Sc.

POST GRADUATE DEPARTMENT OF PUNJABI

Sh. Gurtej Singh	M.A., M.Phil.
Sh. Kuldip Singh	M.A., M.Phil.NET
Dr. Manjit Kaur	MA, Ph.D., NET
Dr. Amandeep Singh	MA., Ph.D.
Sh. Yadwinder Singh	M.A., M.Phil
Sh. Baltej Singh	M.A.

DEPARTMENT OF MATHEMATICS

Smt. Sanjana Aggarwal	M.Sc., M.Phil.
Ms. Meenakshi	M.Sc., B. Ed. NET
Ms. Supriya Mehta	M.Sc., NET
Ms. Manpreet Kaur	M.Sc.

Name Qualification

POST GRADUATE DEPARTMENT OF HISTORY

Sh. H.S. Randhawa	M.A., M.Phil.
Sh. Gurinder Singh	M.A., M.Phil.
Sh. Lakshminder Bhorawal	M.A., M.Phil., NET
Ms. Balwinder Kaur	M.A. NET
Sh. Gursewak Singh	M.A.

DEPARTMENT OF HINDI

Dr. Anil Dhiman	M.A., Ph.D.
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POST GRADUATE DEPARTMENT OF ENGLISH

Sh. Kapil Dev	M.A. M.Phil. NET
Mrs. Shweta Monga	M.A. NET
Ms. Kulwinder Kaur	M.A. NET
Sh. Iqbal Singh	M.A. NET
Sh. Manjinder Singh	M.A. ,NET
Ms. Sandeep Kaur	M.A. NET
Ms. Ruby	M.A. M.Ed
Ms. Shubhya	M.A.

DEPARTMENT OF PHYSICAL EDUCATION

Smt. Neeraj	M.P.Ed.
Dr. Geeta Sharma	M.P.Ed., NET
Mr. Varinder Singh	M.P.Ed.

DEPARTMENT OF ECONOMICS

Mr. Azadwinder Singh	M.A. M.Phil
Sh. Pardeep Kumar	MA, M.Phil.
Ms. Manjeet Kaur	M.A. NET

DEPARTMENT OF SOCIOLOGY

Dr. Santosh Sethi	M.Sc., Ph.D.
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DEPARTMENT OF POLITICAL SCIENCE

Ms. Pushpa Rani	M.A. NET
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POST GRADUATE DEPARTMENT OF COMPUTER SCIENCE & APPLICATIONS

Mrs. Shalini Sachdeva	M.C.A., NET
Ms. Heena	M.C.A., NET
Sh. Abhinav Kathuria	M.C.A., NET
Sh. Naresh Kumar	M.C.A.
Ms. Shelja	M.C.A. NET
Mrs. Sapna Mittal	MCA/M.Phil., NET
Mr. Sukhdev Singh	MCA
Ms. Sonia Behal	MCA

Name Qualification

DEPARTMENT OF ZOOLOGY

Ms. Shaina Gupta	M.Sc., NET
Ms. Loveleen Kaur	M.Sc.

DEPARTMENT OF PUBLIC ADMINISTRATION

Dr. Sanjeev Kumar	M.A., Ph.D.
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DEPARTMENT OF BOTANY

Ms. Supreet Kaur	M.Sc.
Ms. Hardeep Kaur	M.Sc. NET

DEPARTMENT OF EDUCATION

Dr. Amandeep Kaur	M.Ed., Ph.D.
Dr. Jitpal Singh	MA, M.Ed. M.Phil, NET
Ms. Pawandeep Kaur	M.Ed., NET
Ms. Richa	M.Ed., NET

DEPARTMENT OF MUSIC

Ms. Narinderjit Kaur	MA, NET
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REGISTRAR

Sh. Ashok Kumar	
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BURSAR

Sh. Rajesh Aggarwal	
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T.P.O

Sh. Rajesh Aggarwal	
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P.R.O

Sh. Gurtej Singh	
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CO-ORDINATOR (DEPTT. OF COMP.SCI.)

Sh. Rajesh Aggarwal	
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YOUTH CO-ORDINATOR

Sh. Gurtej Singh	
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N.C.C. OFFICER

LT. Azadwinder Singh (13 Pb Bn. Boys)	
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N.S.S. PROGRAMME OFFICER

Sh. Kuldip Singh	
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LIBRARY STAFF

Dr. Sarman (Librarian)	M.Lib, Ph.D., NET/JRF
Sh. Baljinder Singh	M.Lib (Assistant Librarian)
Sh. Rakesh Kumar (Library Attendant)	
Sh. Subhash Chander	M.A., D.Lib.

ADMINISTRATIVE STAFF

Sh. R.P. Naithani (Superintendent)	B.Com.
Sh. Ram Kumar (Junior Assistant)	M.A.
Sh. Manoj Chawla (Clerk)	M.Com, PGDCA
Sh. Harjinder Singh (Clerk)	M.A., PGDCA
Sh. Vishal Kumar (Clerk)	B.Com
Sh. Krishan Lal Chugh (Clerk)	
Sh. Jaswant Handa (Junior Assistant)	B.Com
Sh. Ravi Kumar Sharma (Clerk)	B.Com
Sh. Amit Kumar	M.A. (Clerk)

LABORATORY STAFF

Sh. Rajesh Kumar	Lab Bearer (Chemistry)
Sh. Naveen Kumar	Lab Bearer (Physics)
Sh. Yogesh Kumar	Lab Attendant
Sh. Samson	Lab Attendant
Sh. Garib Dass	Lab Bearer (Chemistry)
Sh. Gandhi Ram	Lab Bearer (Botany)
Sh. Mayank Bali	Lab Bearer (Zoology)

SUPPORTING STAFF

Sh. Pritam Chand	
Sh. Dharam Pal	
Sh. Ram Lakhani	
Sh. Jai Parkash	

Sr. No	Particulars	For Ist Year of UG/PG Classes				For Ongoing UG/PG Classes			
		Under Graduate		Post Graduate		Under Graduate		Post Graduate	
		From	To	From	To	From	To	From	To
1	Semester Break/ Summer Vacation	01.08.21 Sunday	08.08.21 Sunday	01.08.21 Sunday	08.08.21 Sunday	01.08.21 Sunday	02.08.21 Monday	02.08.21 Monday	08.08.21 Sunday
2	Admission Process	10.08.21 Tuesday	31.08.21 Tuesday	09.08.21 Monday	11.09.21 Saturday	09.08.21 Monday	09.08.21 Monday	09.08.21 Monday	10.08.21 Tuesday
3	Commencement of teaching	01.09.21 Wednesday		13.09.21 Monday		11.08.21 Wednesday			
4	Normal Admission for New Classes	01.09.21 Wednesday	10.09.21 Friday	13.09.21 Monday	17.09.21 Friday	11.08.21 Wednesday	11.08.21 Wednesday	11.08.21 Wednesday	23.08.21 Monday
5	Late Admission (to be allowed by the Principal with late fee of Rs 1000/-)	11.09.21 Saturday	25.09.21 Saturday	18.09.21 Saturday	27.09.21 Monday	24.08.21 Tuesday	24.08.21 Tuesday	24.08.21 Tuesday	02.09.21 Thursday
6	Late Admission (to be allowed by the Vice Chancellor with a late fee of Rs 3000/-)	27.09.21 Monday	30.10.21 Saturday	28.09.21 Tuesday	30.10.21 Saturday	03.09.21 Friday	03.09.21 Friday	03.09.21 Friday	30.09.21 Thursday
7	Academic Term-I (Odd Semesters)	01.09.21 Wednesday	16.12.21 Thursday	13.09.21 Monday	16.12.21 Thursday	11.08.21 Wednesday	11.08.21 Wednesday	11.08.21 Wednesday	30.11.21 Tuesday
8	Preparatory Break	----	----	----	----	01.12.21 Wednesday	01.12.21 Wednesday	01.12.21 Wednesday	16.12.21 Thursday
9	End Semesters Examinations	17.12.21 Friday	27.01.22 Thursday	17.12.21 Friday	27.01.22 Thursday	17.12.21 Friday	17.12.21 Friday	17.12.21 Friday	27.01.22 Thursday
10	Semester Vacation (Winter Break)	28.01.22 Friday	02.02.22 Wednesday	28.01.22 Friday	02.02.22 Wednesday	28.01.22 Friday	28.01.22 Friday	28.01.22 Friday	02.02.22 Wednesday
11	Academic Term-II (Even Semesters)	03.02.22 Thursday	25.05.22 Wednesday	03.02.22 Thursday	25.05.22 Wednesday	03.02.22 Thursday	03.02.22 Thursday	03.02.22 Thursday	25.05.22 Wednesday
12	End Semesters Examinations	26.05.22 Thursday	05.07.22 Tuesday	26.05.22 Thursday	05.07.22 Tuesday	26.05.22 Thursday	26.05.22 Thursday	26.05.22 Thursday	05.07.22 Tuesday
13	Summer Vacation (Tentative)	06.07.22 Wednesday	31.07.22 Sunday	06.07.22 Wednesday	31.07.22 Sunday	06.07.22 Wednesday	06.07.22 Wednesday	06.07.22 Wednesday	31.07.22 Sunday

PANJAB UNIVERSITY, CHANDIGARH

LIST OF HOLIDAYS for the calendar year 2021 to be observed by the Administrative Offices, University Teaching/Non-Teaching departments and colleges affiliated to the Panjab University, Chandigarh.

S.No.	Name of the Holiday	Date/s
	All Saturdays (except in colleges) All Sundays	
	Other Holidays:	
1.	Independence Day	August 15
2.	Muharram	August 19
3.	Janam Ashtami	August 30
4.	Mahatama Gandhi Jayanti	October 02
5.	Agarsain Jayanti	October 07
6.	Dussehra	October 14
		October 15
7.	Birthday of Maharishi Balmiki Ji	October 20
8.	Birthday of Sri Guru Ram Dass ji	October 22
9.	Diwali	November 04
		November 05
10.	Birthday of Sri Guru Nanak Dev Ji	November 19
11.	Martyrdom Day of Sri Guru Teg Bahadur Ji	December 08
12.	Christmas Day	December 25

ADMISSION PROCEDURE

Parents are required to read the Prospectus before signing the form. Once the form is signed, total responsibility of having read the Rules and Regulations shall lie upon them.

- ❖ The candidate getting admission should be present personally at the time of admission. The candidate must bring his/her original documents at the time of admission for the purpose of verification by the admission committee.
- ❖ The admission form must be signed by the candidate as well as parents/ guardians of the candidate. In case of gap year in the studies, a certificate available in the prescribed form, duly signed by the candidate and attested by a competent authority showing proof of gap year in the studies is to be submitted, if the candidate has not attended any college in the previous year.
- ❖ In case of late result of a candidate, he/she can get admission within 10 days of the declaration/publication of the result.
- ❖ The student who has been placed under compartment in annual/Semester system in +2 class must attach original certificate.
- ❖ The student who has been placed under compartment/re-appear in one subject only with at least 20% marks (in theory and practical) in the subject in which he/she has been placed in compartment in +2 examination conducted by open school of India shall be eligible to seek admission to the 1st Semester of B.A./B.Sc. (General)/ B.Com./B.C.A. course under 10+2+3 system of education. He/she should have cleared the compartment before the declaration of the 1st year result. If he/she does not submit the relevant papers/document on the date of declaration of result, then his/her admission will be automatically cancelled (**with effect from the academic session 2009-2010, Amended Vide Syndicate Para-16 Dated 18.05.2016**).
- ❖ The student who got admission in 1st Semester in a college and after completing the 1st Semester could not get admission in 2nd Semester due to one or the other reason, should be given admission in the 2nd Semester with the condition that the student must have attended the classes/appeared in the Semester exams. The dates for 2nd Semester should be allotted in January i.e. one week after the winter break as per P.U. Academic Calendar, 2021-22 (As per Syndicate Para 49 Dated 01.05.2016).
- ❖ A student of any other university who is placed under compartment in 1st/2nd year is not allowed to join the 2nd/3rd year.
- ❖ Any student who has been disqualified by any Board/University will not be given admission to the college.
- ❖ Students of other colleges who have failed or detained in a class will not be admitted to the college.
- ❖ The Principal reserves the right to grant or refuse admission to any student without assigning any reason. **The Principal can even cancel the admission of any student who has been admitted in the college, without assigning any reason** whatsoever, and in that event, the entire amount of dues paid by the student may be refunded to him/her.



Under-Graduate Courses

B.A. (Bachelor of Arts)

This is a three year degree course with six Semesters.

Subject offered for B.A.I, II, III

- ✓ English Compulsory
- ✓ Punjabi Compulsory / Punjab History and Culture
- Any three of the following combinations of subjects:
- ✓ Hindi / Punjabi / English(Elective)
- ✓ Economics
- ✓ History/Mathematics
- ✓ Physical Education
- ✓ Sociology/Computer Science
- ✓ Political Science
- ✓ Public Administration
- ✓ Music (Vocal)
- ✓ Information Technology / Computer Science
- Computer Science (only for students having Economics/Mathematics or students of Science or commerce stream at 10+2 level)*
- ✓ Environment Education (This is a compulsory paper in which the candidates are required to pass with at least 33% marks either in 1st year or in 2nd /3rd year of the Course).
- ✓ Introduction to Computer Science (Additional Optional Subject)
- ✓ Add on Course: Career Counseling & Guidance (30 Seats)
- ✓ The College offers short term Foundation Course on Human Rights Education.

NOTE: ANY COMBINATION WITH LESS THAN 10 STUDENTS MAY BE DISCONTINUED.

ELIGIBILITY CONDITIONS FOR B.A.I

Students who have passed +2 examination of the Punjab School Education Board or any examination equivalent thereto in March/ April 2021 will be eligible to join B.A. part I in the corresponding group / faculty provided that:

- A candidate joining the B.A. Ist should have obtained at least 33% marks in the aggregate of all the subjects (including the marks obtained by him/her in the subject of compartment) taken by him/her in 10+2 examination.
- A student who has been placed under compartment in 10+2 examination conducted by a Board/Body/Council/University in India, in one subject only and obtaining at least 20% marks (Theory and Practical taken together) in the subject of compartment, shall also be eligible to seek admission to the first year of B.A. course under the 10+2+3 system of education.
- Students of open school of C.B.S.E. New Delhi / National Open School, Delhi who have passed 10+2 Examination from these institutions are eligible for admission to the first year of B.A. course only if their result is shown as pass in their certificate issued by the said Board and they have obtained the requisite percentage of marks required under the university regulation for admission to concerned course.
- The candidates who secured less than 20% marks in the subject of compartment at the 10+2 examination are allowed admission, provisionally, in B.A./B.Sc./B.Com.I provided that he/she has obtained at least 20% marks (Theory and Practical taken together) in the supplementary examination up to the last date of admission with the late fee with the permission of the Vice- Chancellor.

ELIGIBILITY CONDITIONS FOR B.A.II and B.A.III

The student who is admitted to 3rd/5th Semester will be allowed to be promoted to 4th/6th Semester respectively. However, for the promotion from 2nd to 3rd Semester and 4th to 5th Semester, the candidate will have to clear 50% of the total papers till that Semester. It is further clarified that for calculating 50% fraction, like, 2.5, 3.5 or 4.5 will be considered as 3, 4 or 5 respectively.

Note: A student of any other university who is placed in the compartment in 1st year/2nd year of B.A./B.Sc./B.Com./B.C.A. Course will not be allowed to join the 2nd year/3rd year course of this university.

NOTE:

A student whose result of +2 examination conducted by a school board is published late, but not later than may be admitted without late fee within 15 working days of the declaration of the result and his/her attendance shall be counted from the date of admission. This would be applicable to an Open School Board also. After expiry of this period, the late admission approval from the Vice-Chancellor is required.





B.Sc. (Bachelor of Science)

It is a three year degree course with six Semesters.

Subject offered for B.Sc.I

- ✓ Punjabi/Punjab History & Culture
- Three Elective subjects out of the following:
(Medical)
- ✓ Chemistry, Botany, Zoology
- (Non-Medical)**
- ✓ Physics
- ✓ Mathematics
- ✓ Chemistry/ Computer Applications
- ✓ Add on Course: Environmental Auditing (30 Seats)
- ✓ Environment Education

ELIGIBILITY CONDITIONS FOR B.Sc. I

The following categories of students shall be eligible for admission to B.Sc. I, who have passed:

- 10+2 Examination of Punjab School Education Board with Science subjects.
- Any other Board recognized as the equivalent Exam to the above, provided he/she fulfils the other conditions viz. combination of subjects and percentage of marks. Minimum eligibility for B.Sc. I being 40% marks in the aggregate of all the subjects (including the marks obtained by him/her in the subject of compartment (theory and practical taken together) at the 10+2 examination.
- A student who has been placed under compartment, only in one subject, in the 10+2 examination conducted by a Board/Body/ Council/University in India and obtaining at least 20% marks in the subject of compartment shall also



be eligible to seek admission to B.Sc.I year course under the 10+2+3 system of education.

ELIGIBILITY CONDITIONS FOR B.Sc. II

Subjects offered for B.Sc. II

- ✓ English
- ✓ Three Elective subjects studied as same in B.Sc.I.

ELIGIBILITY CONDITIONS FOR B.Sc. II and B.Sc. III

The student who is admitted to 3rd /5th Semester will be allowed to be promoted to 4th/6th Semester respectively. However, for the promotion from 2nd to 3rd Semester and 4th to 5th Semester the candidate will have to clear 50% of the total papers till that Semester. It is further clarified that for the calculating 50% fraction, like, 2.5, 3.5 or 4.5 will be considered as 3, 4 or 5 respectively.

B.Com. (Bachelor of Commerce)

No. of Seats: 140 (2 units)

It is a three year degree course with six Semesters.

Note: Seats are limited and admission will be given purely on merit basis.

ELIGIBILITY FOR B.COM. I

- 10+2 Commerce Group or B.Com.I (old scheme) of Panjab University with at least 45% marks in the aggregate.
- 10+2 in any stream/group (other than commerce) with at least three of the following subjects and securing at least 40% marks in aggregate. Commerce, Accountancy, Economics, Business Organization and Management, Insurance, Banking & Trade, Commercial Geography, Office Mgt. and Secretarial Practice, Stenography Practice/ Computers, Mercantile Law, Auditing.
- Any other examination recognized by the university as equivalent to the given above with requisite percentage of marks given under each clause. Provided that a candidate seeking admission to the first year of B.Com. should have passed in the subject of English at 10+2 examination and in cases where passing in English is not necessary according to the regulations of certain Board/Bodies/ Councils/University in India, the admission of the candidate shall be provisional and will be confirmed only after he/she has cleared the subject of English as a deficient subject from the parent Board/Body/ Council/University in two consecutive chances.
- A candidate who has been placed under compartment in 10+2 examination conducted by a Board/Body/Council/University in India shall be eligible to seek admission to the First year of B.Com. course provided that he fulfils the following conditions:-
- He should have been placed in compartment in one subject only.
- He should have obtained the requisite percentage of marks in the aggregate of the examination as laid down in relevant regulations.
- The students who have compartment in 10+2 class with less than 20% marks are allowed to be admitted provisionally, provided they have obtained 20% or above marks in the supplementary examination up to the last date for the submission of examination form without late fee for the confirmation of their admission.

B.Com. (Honours)

No. of Seats: 30

A candidate who has scored at least 50% marks in aggregate in B.Com. 1st year examination, shall be eligible to apply for B.Com. (Hons.)

ELIGIBILITY FOR B.COM.II and B.COM.III

The student who is admitted to 3rd/5th Semester will be allowed to be promoted to 4th/6th Semester respectively. However, for the promotion from 2nd to 3rd Semester and 4th to 5th Semester the candidate will have to clear 50% of the total papers till that Semester. It is further clarified that for the calculating 50% fraction, like, 2.5, 3.5 or 4.5 will be considered as 3, 4 or 5 respectively.

B.C.A. (Bachelor of Computer Application)

No. of Seats: 160 (4 units)

It is a three year degree course with six Semesters.

ELIGIBILITY CONDITIONS FOR B.C.A.I

Admission to Bachelor of Computer Application B.C.A. 1st year: Candidates possessing the following qualifications are eligible for seeking admission to first year of B.C.A. course:

- 10+2 examination in any discipline with at least 50% marks.
- Having passed Mathematics as one of the subjects in Matriculation Examination.
- Any other examination recognized by syndicate as equivalent to above.

ELIGIBILITY CONDITIONS FOR B.C.A.II AND B.C.A.III

The student who is admitted to 3rd/5th Semester will be allowed to be promoted to 4th/6th Semester respectively. However, for the promotion from 2nd to 3rd Semester and 4th to 5th Semester the candidate will have to clear 50% of the total papers till that Semester. It is further clarified that for the calculating 50% fraction, like, 2.5, 3.5 or 4.5 will be considered as 3, 4 or 5 respectively.



B.A./B.Sc. B.Ed. 4 years Integrated Course

No. of Seats: (B.A., B.Ed.-25) (B.Sc., B.Ed.-25)

It is a 4 year integrated course divided into eight Semesters.

Note: Seats are limited and admission will be given on merit basis.

ELIGIBILITY CONDITIONS FOR B.A./B.Sc. B.Ed. I

B.A. B.Ed.: 10+2 with minimum 50% marks (45% in case of SC/ST) in any stream.

B.Sc. B. Ed.: 10+2 with minimum 50% marks (45% in case of SC/ST) in Medical/Non-Medical Stream.

SUBJECT OFFERED FOR B.A. B.Ed

- ✓ English Compulsory
- ✓ Punjabi Compulsory/Punjab History and Culture
Any three of the following combinations of subjects:
- ✓ Hindi / Punjabi / English(Elective)
- ✓ Economics
- ✓ History/Mathematics
- ✓ Sociology
- ✓ Political Science
- ✓ Physical Education
- ✓ Environment Education (This is a compulsory paper in which the candidates are required to pass with at least 33% marks either in 1st year or in 2nd /3rd year of the Course).
- ✓ Introduction to Computer Science (Additional Optional Subject)
- ✓ Add on Course: Career Counseling & Guidance (30 Seats)
- ✓ The College offers short term Foundation Course on Human Rights Education

Subject offered for B.Sc. B.Ed. I

- ✓ Punjabi/Punjab History & Culture
Three Elective subjects out of the following:
- ✓ (Medical) Chemistry, Botany, Zoology
- ✓ (Non-Medical) Physics, Mathematics, Chemistry
- ✓ Environment Education
- ✓ Add on Course: Career Counseling & Guidance (30 Seats)
- ✓ Add on Course: Environmental Auditing

ELIGIBILITY FOR B.A./B.Sc. B. Ed. II, III & IV

The student who is admitted to 3rd/5th/7th Semester will be allowed to be promoted to 4th /6th /8th Semester respectively. However, for the





promotion from 2nd to 3rd Semester, 4th to 5th and 6th to 7th Semester the candidate will have to clear 50% of the total papers till that Semester. It is further clarified that for the calculating 50% fraction, like, 2.5, 3.5 or 4.5 will be considered as 3, 4 or 5 respectively.

All Education Subjects are compulsory for B.A./B.Sc. B.Ed.

B.Voc. (Software Development)

No. of Seats: 40

It is a three year professional course divided into six Semesters.

ELIGIBILITY CONDITION FOR B. Voc. I

10+2 with 50% marks in any stream.

ELIGIBILITY CONDITIONS FOR B. Voc. II & III

The student who is admitted to 3rd/5th Semester will be allowed to be promoted to 4th/6th Semester respectively. However, for the promotion from 2nd to 3rd Semester and 4th to 5th Semester the candidate will have to clear 50% of the total papers till that Semester. It is further clarified that for the calculating 50% fraction, like, 2.5, 3.5 or 4.5 will be considered as 3, 4 or 5 respectively.

B.Voc. (Medical Lab & Molecular Diagnostic Technology)

No. of Seats: 40

It is a three year professional course divided into six Semesters.

ELIGIBILITY CONDITION FOR B. Voc. I

10+2 with 50% marks in Medical/ Non Medical.

ELIGIBILITY CONDITIONS FOR B. Voc. II & III

The student who is admitted to 3rd/5th Semester will be allowed to be promoted to 4th/6th Semester respectively. However, for the promotion from 2nd to 3rd Semester and 4th to 5th Semester the candidate will have to clear 50% of the total papers till that Semester. It is further clarified that for the calculating 50% fraction, like, 2.5, 3.5 or 4.5 will be considered as 3, 4 or 5 respectively.

Post-Graduate Courses

P.G.D.C.A. (Post Graduate Diploma in Computer Applications)

No. of Seats: 30

It is a 1 year course with two Semesters. Seats are limited. The admission will be made purely on merit basis.

ELIGIBILITY CONDITIONS FOR P.G.D.C.A

The minimum qualifications for the course shall be:

- Graduate (B.A./B.Sc./B.Com./B.C.A. under 10+2+3 system of examination) having Mathematics as main subject up to 10+2 level.
- B.E./B.Tech
- Any other examination recognized by the Syndicate as equivalent to (i) or (ii) above.

M.Sc.IT (Master of Science in Information Technology)

No. of Seats: 30

It is a two year degree course with four Semesters. Seats are limited. The admission will be allowed purely on merit basis.

ELIGIBILITY CONDITIONS FOR M.SC. (IT)

- The minimum qualification for admission to the 1st year of the course shall be: B.C.A / B.Tech/B.E. in Computer Science examinations from Panjab University or any other University recognized by Panjab University or equivalent thereto.
- B.C.A/ B.Sc. (Hons.) in Computer Science/ B.Sc. (H.S.) in Mathematics & Computing or any other graduation with Computer Science/ I.T./ Computer Applications and Mathematics in all three years of graduation.

M.Com. (Master of Commerce)

No. of Seats: 40

It is a two year degree course divided into four Semesters.

ELIGIBILITY CONDITIONS FOR M.Com.I

- A bachelor degree in commerce or business administration with not less than 45% marks in the aggregate. OR
- B.Com. (Hons.) Degree with not less than 45% marks in the aggregate. OR
- A graduate with honours in Economics or Mathematics or Statistics with not less than 45% marks in the aggregate. OR
- A graduate with 50% marks in the aggregate having offered either Economics, Mathematics, Statistics or Commerce as a subject in the examination.

M.Com. (Accounting & Finance)

No. of Seats: 40

It is a two year degree course divided into four Semesters.

ELIGIBILITY CONDITIONS FOR M.Com.I

- A bachelor degree in commerce or business administration with not less than 45% marks in the aggregate. OR
- B.Com. (Hons) Degree with not less than 45% marks in the aggregate. OR
- A graduate with Honours in Economics or Mathematics or Statics with not less than 45% marks in the aggregate. OR
- A graduate with 50% marks in the aggregate having offered Economics, Mathematics, Statistics as a subject in the examination.

M.A. (Master of Arts) Punjabi

No. of Seats: 60

It is a two year course divided into four Semesters.

ELIGIBILITY CONDITIONS: M.A.-I (PUNJABI)

- The candidate who has secured a minimum of 45% marks in that particular subject i.e. Punjabi in B.A. part I, II, III taken together.
- He/She has secured a minimum of 50% marks in aggregate in B.A. part I, II, III taken together.



ELIGIBILITY CONDITIONS: M.A. II (PUNJABI)

- Those who have passed M.A.-I (Punjabi) Examination from Panjab University may apply for admission to M.A. II.

M.A. (Master of Arts) History

No. of Seats: 60

It is a two year course divided into four Semesters.

ELIGIBILITY CONDITIONS : M.A.-I (HISTORY)

- The candidate who has secured a minimum of 45% marks in the particular subject i.e. History in B. A. part I, II, III taken together.
- He/She has secured a minimum of 50% marks in aggregate in B.A. part I, II, III taken together.

ELIGIBILITY CONDITIONS: M.A.-II (HISTORY)

Those who have passed M.A.-I (History) Examination from Panjab University may apply for admission to M.A.II.

M.A. (Master of Arts) English

No. of Seats: 60

It is a two year course divided into four Semesters.

ELIGIBILITY CONDITIONS : M.A.I (ENGLISH)

A person who has passed one of the following examinations from Panjab University or from any other University whose examination has been recognized equivalent to the corresponding examination of this University:

- B.A. with Honours in English.
- Bachelor's Degree in any faculty with at least 50% marks in the aggregate.
- Diploma in Physical Education examination or Post graduate Diploma in Library Science after having passed B.A. or B.Sc.
- B.A. (Pass)/B.Sc. (Pass) examination in full subjects obtaining at least 45% marks in Elective English.
- Obtained B.A. degree with at least 45% marks in Elective English.
- Obtained B.A. degree after passing examination in an Oriental Classical Language or a Modern Indian Language with at least 45% marks (out of the aggregate excluding the additional paper) at the Honours in Oriental Titles or Modern Indian Language examination in English.
- Master's degree examination in another subject or another Faculty.
- B.A. examination under Social Service Regulations or under War Regulations and has subsequently passed in the subject concerned at the B.A. examination obtaining at least 45% marks.

M.Sc. (Master of Science)

Chemistry

No. of Seats: 40

It is a two year course divided into four Semesters.

ELIGIBILITY CONDITIONS:

M.Sc.I (Chemistry)

- B.Sc. (H.S.) Students of P.U. after passing B.Sc. (H.S.) in Chemistry. OR
- B.Sc. (Pass or Hons.) examination with 50% marks from Panjab University or any other university recognized as equivalent thereto with (i) Chemistry (ii) Physics (iii) Mathematics or any Science subject during all three years of graduation.

ELIGIBILITY CONDITIONS: M.Sc.II (Chemistry)

- Those who have passed M.Sc.I (Chemistry) Examination from Panjab University may apply for admission to M.Sc. II.



GENERAL RULES & REGULATIONS

Migration/Deficient subjects

A candidate who has passed his/her 1st year or 2nd year examination of B.A / B.Sc. (General)/ B.Com. / B.C.A. Course conducted by another university/college affiliated to another university in India under specific authorization by the university concerned, be allowed to migrate to a college affiliated to this University/Department of Evening Studies/Dept. of Correspondence Studies(USOL) in the 3rd Semester /5th Semester of the respective course (As per rules prescribed under Chapter XIV - 'Migration of Students' Page 247 to 262 of P.U Calendar Volume-III, 2009) on the condition that such a candidate will have to clear the deficient subject/s if any, with the permissible chances. Deficiencies should be determined by

the Principal/Chairperson at the time of admission under intimation to University (i.e. on the Registration Return and Examination Forms) as well as to the students as per university rules given at page 261 of P.U. Cal-Vol-III, 2009.

Migration Certificate has to be submitted by 20 October,2020 in the college office.

Attendance

- The students on rolls of the college are expected to be regular in attendance. The Principal is fully competent to remove a student from the rolls of the college if he/she is habitually irregular in attendance for one month. Further, the students are required to be punctual in attending every period and the late-comers will not be marked present although they may be permitted to enter the class by the teacher concerned at his/her discretion.
- According to the University rules, every student is required to attend at least 75% of the lectures delivered in each paper inclusive of Science Practicals and Tutorials (Commerce).
- Those who fail to attend the required number of lectures or fail to get 25% marks in the house examination/class tests will not be eligible to sit in the annual examination. The condoning of shortage in attendance by

the Principal, in accordance with University rules will be considered in respect of those students only whose record of studies and conduct is satisfactory. It must be clearly understood that no separate arrangements will be made for the Lectures and Practicals. Illness of a student is not a valid reason for condoning of shortage of lectures.

- A student who wishes to withdraw his/her name from the college must apply on the prescribed form and his/her application should be counter signed by his/her father or guardian. Such an application will be considered after the college dues have been cleared up to date.
- The names of all such students who fail to clear their dues within 15 days from the date of payment may be removed from the rolls of the college.
- When the name of the student has been removed from the college rolls, the lectures, even if attended, will not be counted unless he/she is re-admitted. Therefore, in





- Punctuality must be observed during all examinations.
- Leave from an examination on account of illness or any other equally cogent reason must be secured personally from the Principal well in time. No such application will be entertained after the examination is over.
- In case of illness, a leave application should be submitted to the principal immediately along with a Medical Certificate from the Civil Surgeon.
- Any student found guilty of unfair means or misbehaviour during the house test will be dealt with very severely and the punishment in such cases may amount to expulsion from the college or he/she will be fined at least Rs. 1000/- per paper and his/her result for the paper/whole test will be cancelled.
- Parents/guardians are advised to enquire from the office about the results of their wards if they do not receive the same within one month after a particular examination is over.

their own interest, the students whose names are removed for any reason, should seek re-admission immediately otherwise they are likely to fall short of lectures.

- The absence record of each student is kept. The parents/ guardians are advised to check up with administrative office whether their wards are regular in attending classes or not. They must visit the college office at least once in a month to checkup the progress of their wards in studies and particularly in attendance of lectures.
- In order to be eligible to sit in the University examination, a student must attend at least 75% of the lectures otherwise he/she will be detained.

Condoning of Shortage in Attendance

The Principal can condone shortage in attendance only as specified by the university. The relevant clause of university in this regard is given below:

- The Principal can condone up to 10% of the total lectures delivered in theory as well as practicals, tutorials, in each subject.

Note:

- Condoning the shortage of lectures is not the right of a student but it can be allowed by the Principal only after screening each case on the basis of legitimate grounds.
- Condoning the shortage of lectures is the sole discretion of the Principal. If the Principal is not satisfied with the reasons advanced by the candidate, he is not bound to condone deficiency in lectures as there will be no right to appeal against the decision of the Principal in refusing the condoning of shortage of lectures.

House/Class Examinations

- It is compulsory and imperative for all the students to appear in all the class tests/house examinations held by the college.
- Absentees will be fined Rs. 200/- per paper.



Change of Subjects

- A student with the consent of the concerned teacher and by the approval of the Principal, may change a subject within a week of the date of commencement of the class by applying on the prescribed form available from the concerned office clerk. Application form for the change of the subjects, unless it is signed by the father/guardian, shall be rejected.
- The Vice-Chancellor has allowed to change a subject in any circumstances in the even Semester examination where as he/she will have to clear that subject as deficient in lower Semester examination which he /she has changed in higher Semester for qualifying the award of Bachelor's Degree.
- For another period of seven days, change of the subjects or faculty will be permitted on payment of a penalty of Rs. 10/- per day. No change of subject will be allowed after 15 days.

Rules for Name Withdrawal

- A student who wishes to leave the college must apply in written to the Principal and the application must be countersigned by his father or guardian. No student will be permitted to leave the college till he has cleared all his college dues.
- A student has to pay the college fees and all other dues until his name is formally withdrawn.

Physical Education and Sports

College students are required to take part in games regularly. Ample provisions exist in the college for various games and sports such as Hockey, Football, Cricket, Volleyball, Table-Tennis, Badminton, Chess, Handball and Athletics. The college participates in University sports and other recognized tournaments. Sportsmen of outstanding merit are granted handsome concession.

Awards, Rewards, Scholarships & Concession

To help the poor, Scheduled Caste and Backward Class students, a number of University and

Government Scholarships are given by the college. Merit and National Scholarships are also offered to brilliant students. A large number of Fee Concessions and Stipends are also granted to poor and deserving students who show excellence in Studies, Sports and other cultural activities. Besides the above, the following donors also award scholarships to the poor and brilliant students. A number of merit scholarships are awarded by Sh. Satish Chandra Sanwalka, President, R.S.D. College Management Committee.

Rules Governing Scholarships, Fee Concessions and Stipends.

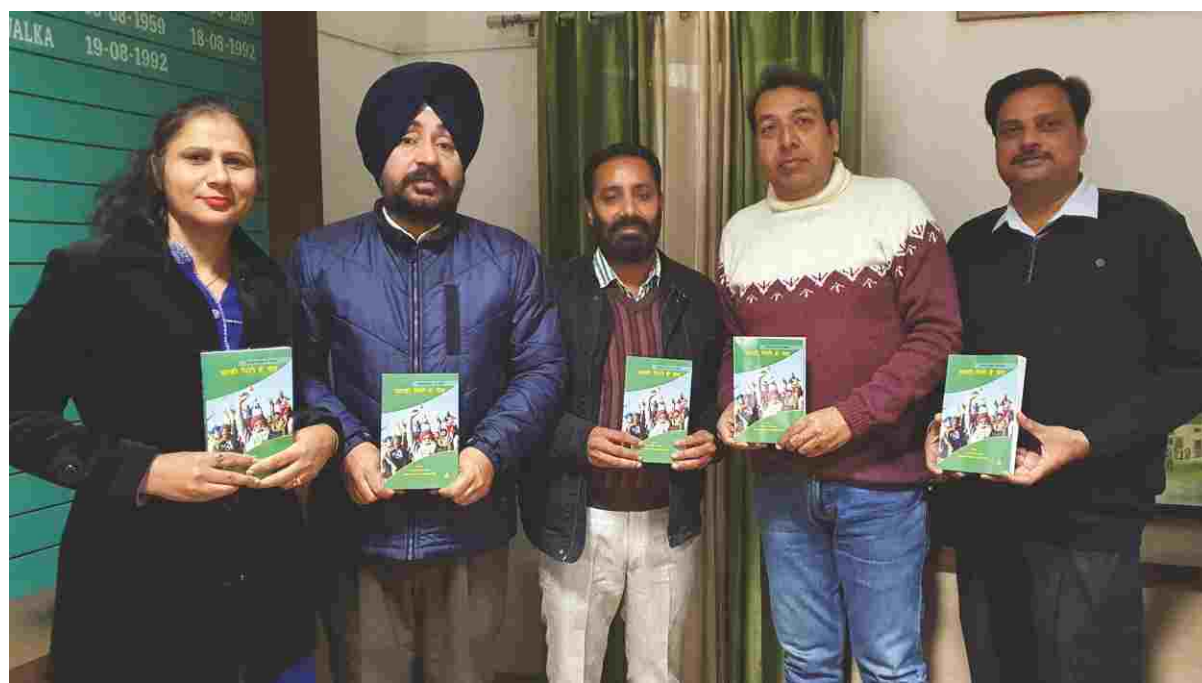
- The application for concession should be made on the printed form available from the College office.
- A student applying for concession should attach with his application, a certificate from the head of the institution last attended by him to the effect that he had been enjoying fee concession there.
- Concession in tuition fee is generally granted at the sole discretion of the College authorities on the score of poverty, regular attendance, good result, good behaviour and distinction in sports and extra mural activities.
- Students who secure concession by making false statements shall be liable to the forfeiture of their concession and other disciplinary action.

POST MATRIC SCHOLARSHIP:

The Welfare Department working under the aegis of Punjab Govt. offers all the help possible to the students coming from the S.C./S.T. categories. The students who wish to avail the benefits of the scheme have to apply online for the Post-Matric Scholarship. They need to submit all the necessary documents in the office at the time of their admission. The college charges all the non-refundable fees and other charges from such students and the government/Welfare Department in turn, reimburses the amount to their respective accounts through DBT scheme.

RULES REGARDING SECURITY REFUND

The Security Amount of the student will be refunded to him on an application when:





- He leaves the college or migrates to another institution.
- He appears in the University Examination.
- Security if not withdrawn by him/her within 6 months from the date of leaving the college, will lapse automatically.
- The new books will not be issued to the students by the college library until the books of the previous session are returned.
- Deduction in the amount of security will be made, as per the rules, if the books are not returned within the time limit framed by the college.

RULES OF PAYMENT OF COLLEGE DUES

Mode of payment of all classes will be as follows:

- The college dues are to be paid on time. All dues must be cleared before the submission of admission forms for the various University Examination. Under self-financed courses, dues must be cleared along with examination form, otherwise late fee fine will be charged as per rule.
- Fees, once paid, will not be refunded.
- A student, whose name is struck off on account of non-payment of dues, may be readmitted on payment of the late payment fine up to date along with readmission fee with the permission of the Principal.
- When the name of a student is struck off on account of non-payment of dues, this may be in form of penalty, but name actually continues on the rolls for other purposes and it can be removed only if the guardian of the student makes a written request for the same. Lectures, if attended during this period will be counted. If a student does not get his name removed from the rolls of the college by giving an application to the Principal, he will be treated as on rolls of the college for the purpose of the realization of dues even for the period of absence.

The College Library

The College Library has more than 50000 books and subscription of National Library and Information Services Infrastructure for scholarly Content(N LIST) database of INFLIBNET. The College is presently subscribing almost 20 newspapers, 43 Journals and nearly 22 periodicals. Spacious reading hall with congenial atmosphere and very helpful staff makes the students fall in love with it at the first sight.

Library Rules

- Two books are issued to every student for a period of 14 days only.
- A fine of one rupee per day per volume is charged for the books returned after the due date.
- Reference books, text books, rare books and periodicals are not issued except for consultation in the library.
- The students must carry their Identity-cum- Library cards while entering the library/reading room. The defaulters will be asked to leave and their cases shall be reported to the Principal.
- Books, issued from the library, should be kept very carefully and in no case be underlined or disfigured. If a book is already damaged in any form, it should be



brought into the notice of the issuing authority or the Librarian otherwise the borrower shall be held responsible for the damage.

- The loss of a book should be reported to the librarian before the due date, in the absence of which, usual fine will be charged till the information is given. The borrower will be required to replace it. He will have to pay double its price along with his next college dues if the book cannot be replaced.
- Students are expected to observe perfect silence in the Reading Room and not to disturb others in anyway.

National Cadet Corps (NCC)

In order to make the youth of the country disciplined and military minded, the college lays exceptional emphasis on N.C.C. Training. Our college has strength of 2 platoons of 53 cadets each. The two platoons are working under 13 Pb Bn, Ferozepur (Boys) and 5 Pb Bn, Moga (Girls). Each cadet of N.C.C is required to attend two parades of three periods each per week.

- N.C.C. uniform is issued in the beginning of the session and the cadets are expected to use it carefully. While collecting the uniform, cadets should check the condition and pattern of each item. While returning the uniforms, they should ensure that all items are duly, washed, dry cleaned, ironed or polished as the case may be.
- Cadets should return the uniforms without any delay just after the completion of training for a particular session. In case a student leaves the college in the middle of the session, he/she should return the uniform immediately.
- If any article is lost or damaged the loss will be made good by the cadet himself.
- The holders of N.C.C. A, B and C certificates shall be given the weightage in the marks as under, as per Panjab University rules:

Weightage of marks to N.C.C. Certificate Holders:

- A: 1%
- B: 2%
- C: 3%

National Service Scheme (NSS)

The college has introduced NSS to promote the cause of national reconstruction in three spheres i.e. adult education, slum clearance and eradication of diseases etc. For the implementation of these programmes, reconstruction projects are taken in hand. Camps are organized to provide an opportunity to the students giving them an exposure of corporate life and social service. The students who opt N.S.S are awarded with special certificate by the university which helps them in taking admission to the next higher classes. They are required to put in 120 hours of work per year including a ten days camp.

Rules / Regulations for Girls' Hostel

- A separate form must be filled for the admission to the hostel and this form can be obtained from the college office. Admission to the hostel shall be in accordance with the merit of the students.
- The total annual fees for the hostel shall have to be paid in a single installment.
- New admission shall take place every year. It is not necessary that a student getting admission for one year in hostel shall get admission in the next year also. A student is not allowed to join the hostel without seeking readmission, having left the hostel once.
- In case a student fails twice in the same class, she will not be allowed to stay in the hostel.
- It is compulsory for the parents to submit the two attested photographs of the visitor/local guardian in addition to their own photographs at the time of the admission of their ward to the hostel.
- The hostellers can leave the hostel premises only with these visitors (allowed by their parents) with the permission of warden/Principal.
- It is compulsory for the students to affix their photographs on the leave record book. No one can use anybody else's leave record book. In case of loss of the book, leave shall not be granted on an ordinary paper.
- Leave for visiting home shall be granted only once in a month. If the student remains on leave for a long period of time, then she will have to pay fine, the amount of which shall be decided on per day basis.
- The visitors must not be taken to the hostel rooms/canteen and in case of violation, a fine will have to be paid.
- In case of some emergency at home, the student can go home accompanied by the person assigned for the same by the hostel authorities. The travel allowance for the same will have to be paid by the student.
- No visitor shall be allowed to visit the student during college hours and no such members shall be allowed to visit the student whose name has not been mentioned in the name list presented by the student's parents.





- If any student leaves the hostel without the permission of the warden, then she will not be allowed to stay in the hostel.
- It is compulsory for all the students to attend all college functions. No leave shall be granted on the days of the functions.
- In case a student is unwell, she must report to the warden.
- It is compulsory to be in the mess at the specified time for the meals.
- The students are not permitted to be in the hostel rooms during college hours.
- The Parents, guardians and other relatives of the students can visit them only on Saturdays and Sundays. Those who visit before the prescribed days and timings shall be sent back without letting them meet their wards.
- The day scholars will not be allowed to visit their friends in the hostel or stay in the hostel.
- The students are not allowed to keep any jewelry or a big amount of money in their possession.
- It is compulsory for the students to attend to their roll call every evening.
- The students can be asked to vacate the hostel in case of bad behavior or immoral conduct.

- The use of electrical gadgets like heater/ iron is prohibited in the hostel.
- Students who have lost their parents shall be accommodated in the hostel only after the presentation of the relevant proof.
- Those students who do not come back to the hostel after September holidays or December holidays shall not be allowed to continue their stay in the hostel.

Visiting Hours:

Days	Summers	Winters
Saturdays	3:00PM- 6:00PM	3:00PM- 5:00PM
Sundays	9:00AM-5:00PM	9:00AM-5:00PM

Hostel Charges:

AC Rooms Rs. 45000/-Per Annum.

Non AC Room Rs. 40000/- Per Annum.

The prices are inclusive of Mess & all other charges.

Note: A hosteller cannot become a day scholar during the session



CODE OF CONDUCT FOR STUDENTS

The Students of the college are required to observe the following Codes of Conduct both on and off the college Campus.

- Maintain discipline and decorum.
- Abide by all rules, regulations and instructions issued by the college from time to time.
- Inculcate high moral values of life such as truth, honesty and devotion to duty.
- Time being the greatest wealth that nature has bestowed upon you, you must make the best use of it and spend it in creative and constructive activities for your own betterment and that of the nation. You should plan your work and work for your plan.
- Punctuality is a sign of good culture. The students should be punctual at all occasions and in attending their classes, functions and fulfilling appointments.
- Bring the identity card and produce it to any member of the staff or official of the college on demand at any time. Identity card may be checked on entry gate of the college and those found without it shall not be admitted inside.
- Regularity is a great virtue. So students should be regular in their studies and other matters.
- Exhibit fine manners and excellent behaviour, use decent language, be courteous and polite in dealing with each other and college staff as this would add to your own credit and also that of your alma mater.
- Simplicity is a great quality and virtue. Students should adopt it.
- Observe proper decorum in and outside the class room and during the functions organized in the college. Students should respect their parents and elders from the core of their heart.
- Endeavour to keep the environment neat, clean and beautiful at college and make use of the dust-bins.
- Show proper respect to the teachers and carry out their instructions faithfully.
- Perfect silence should be maintained in the class-room, the library, the corridors and verandas in the college so that the atmosphere in the college remains perfectly congenial for the studies.
- Shift from one classroom to another in an orderly manner. At the end of a period the incoming students should wait outside till the classroom is completely vacated.
- Utilize vacant periods in reading books, magazines and newspapers available in the library.
- Smoking is strictly forbidden inside the college campus and canteen etc.
- Students must form queue when they intend to see the Principal, pay dues in the accounts office or get books issued from the library etc.
- Quarrels and disputes should be avoided. In the events of a dispute, a written complaint should be made to the Principal at once. No one is allowed to take the law in his/her own hands.
- Students should understand that the college property is national trust and as such its upkeep is as much their responsibility as that of the administration. Therefore, no one



should disfigure furniture or deface walls with pencil or knife-marks. No damages to the college will be condoned under any circumstances.

- Students are expected to keep aloof from active politics as it adversely affects their academic pursuit.
- Students should not board a running bus or sit on the roof-top or hang on the ladder on the back of the bus while commuting.
- Students are required not to remove chairs from any room. They are further required to note that they must not remove chairs from the canteen halls to sit outside.
- All the students must be in possession of identity card while in the campus of the college. They are advised not to bring any non-student to the college. A student without the identity card of the college can be detained by the gate keeper.
- Ragging in any form is completely banned and any student found guilty shall be punished severely.

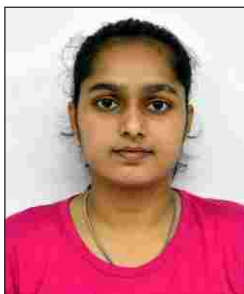
R.S.D. College Ferozepur City

This is for the information of the students of the R.S.D. College that "Ragging in any form inside or outside the campus is banned" The Hon'ble Supreme Court of India Order on SLP (Civil) 24295 and 24296 of 2004 University of Kerala V/S Council Principal of Colleges, Kerala and others. The students who are involved in ragging must be given punishment according to the rules and the Law.

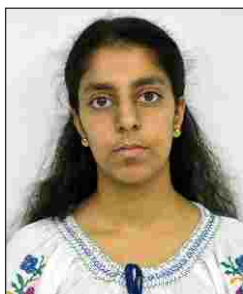
TOPPER STUDENTS



Taranpreet Singh
BA-I
90.50% 1st



Nidhi
BA-I
86.75% 2nd



Vanshika
BA-I
85.50% 3rd



Simran
BA-II
91.75% 1st



Vanshika
BA-II
89.25% 2nd



Sumanpreet Kaur
BA-II
88.25% 3rd



Tania
BA-III
87.25% 1st



Sahil sharma
BA-III
86.30% 2nd



Surinder Kaur
BA-III
83.29% 3rd



Perna
BCA-I
92.00% 1st



Diksha
BCA-I
91.25% 2nd



Shrishti
BCA-I
90.75% 3rd



Sakshi Sikri
BCA-II
88.80% 1st



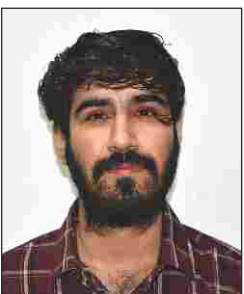
Vanshika Anand
BCA-II
88.53% 2nd



Bhavna
BCA-II
88.27% 3rd



Harnoor Singh
BCA-II
88.27% 3rd



Puneet Soni
BCA-III
90.25% 1st



Era Saluja
BCA-III
89.50% 2nd



Sanya
BCA-III
88.25% 3rd



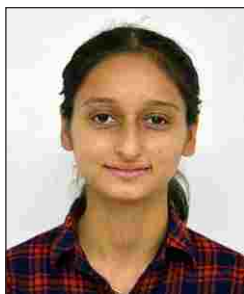
Tina
BSc-I (Med)
96.49% 1st



Mehakdeep
BSc-I (Med)
95.79% 2nd



Muskan
BSc-I (Med)
93.68% 3rd



Harkamal Kaur
BSc-I (NM)
96.67 % 1st



Sameer
BSc-I (NM)
96.33% 2nd



Jyoti
BSc-I (NM)
96.00% 3rd



Navreet
BSc-II (Med)
94.64% 1st



Gurpreet Singh
BSc-II (Med)
93.57% 2nd



Ritika
BSc-II (Med)
93.57% 2nd



Avneet Kaur
BSc-II (Med)
93.21% 3rd



Harpreet Singh
BSc-II (NM)
94.92% 1st



Kavita Bhandari
BSc-II (NM)
94.92% 1st



Dinesh Monga
BSc-II (NM)
94.58% 2nd



Sakshi Arya
BSc-II (NM)
93.90% 3rd



Kiranjot Kaur
BSc-III (NM)
97.20% 3rd



Aryan Dhawan
BSc-III (Med)
97.02% 1st



Muskan
BSc-III (Med)
96.17% 2nd



Nisha
BSc-III (Med)
93.62% 3rd



Priyal Garg
BSc-III (Med)
93.62% 3rd



Balram Singh
BSc-III (NM)
98.00% 1st



Konika
BSc-III (NM)
98.00% 1st

TOPPER STUDENTS



Lalima
BSc-III (NM)
97.60% 2nd



Abhishek
BSc-III (NM)
97.60% 2nd



Anjal Rana
BSc-III (NM)
97.20% 3rd



Tisha Sethi
B Com-I
87.50% 1st



Sandeep Kaur
B Com-I
86.72% 2nd



Khushi
B Com-I
86.41% 3rd



Namisha
B Com-I
86.41% 3rd



Anmol Kaur
BCOM-II (Hons)
89.67% 1st



Pallavi Maurya
BCOM-II (Hons)
89.67% 1st



Nikita
BCOM-II (Hons)
89.33% 2nd



Kunika
BCOM-II (Hons)
88.67% 3rd



Chetna
BCOM-II
88.67% 3rd



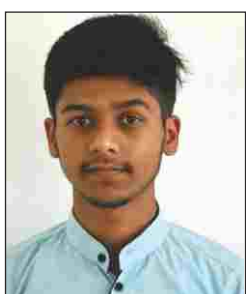
Chetna
BCOM-III (Hons)
91.33% 1st



Muskaan
BCOM-III (Hons)
90.33% 2nd



Divya
BCOM-III (Hons)
89.83% 3rd



Gourav Pal
M.Com.-I (AF)
91.67% 1st



Shivam Chugh
M.Com.-I (AF)
89.83% 2nd



Manpreet Kaur
M.Com.-I (AF)
89.83% 2nd



Tisha
M.Com.-I (AF)
89.50% 3rd



Aashima
M.Com.-II(AF)
89.33% 1st

R.S.D. College

Trust and Management Society

**President**

Shri Satish Chandra Sanwalka
B-XX-2892, Gurdev Nagar, Ludhiana

**Secretary**

Shri Rajnish Sanwalka
B-XX-2892, Gurdev Nagar, Ludhiana

**Member**

Shri Ishwar Chander Gupta
210, Alakhnanda, Nirbada Apartment, New Delhi.

**Member**

Shri Arvind Sanwalka, M.D.
14, Deepali, Pitam Pura, New Delhi

**Member**

Shri S.P. Modi
SA-52, Shastri Nagar, Ghaziabad (U.P.)

**Member**

Shri Satish Kumar Sharma, Advocate
The Mall, Ferozepur City.

**Member**

Dr. Harsha Bhola
98-99, Sadar Bazar, Ferozepur Cantt

VISION

R.S.D. College aspires to have a transformational impact on students through comprehensive education by inculcating qualities of competence, confidence and excellence.

MISSION

- To instill scientific zeal and develop skilled human resource to combat contemporary challenges.
- To facilitate young adult learners with opportunities to hone their ethics and leadership potential.
- To sensitize learners towards inclusive social concerns, human rights, gender and environmental issues.
- To transform the students into well meaning citizens through the committed pattern of instructions based on carefully prepared and well designed curricular aspects.



Estd. 1921



COLLEGE
FEROZEPUR CITY

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